



# HMIS Data Standards: HMIS Data Dictionary

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U.S. Department of Housing and Urban Development

Version 2.1

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## Revision History

Date	Version	Description
5/2014	2	First Release
08/2014	2.1	Modifications to data elements 2.4 Project Type (field changes), 2.6 Federal Partner Funding Sources (response corrections), 2.7 Bed and Unit Inventory Information (numbering of fields corrected), 2.8 Site Information (address fields added), 3.17 Length of Time on Street, in an Emergency Shelter, or Safe Haven (field changes), 4.13 Date of Engagement (project applicability now includes ES – nbn), 4.17 Residential Move-In Date (information date field added), 4.41 Veteran’s Information (numbering of fields corrected), 4.43 Last Permanent Address (element name changed), 5.6 Project Entry ID (removed Zip Code of Last Permanent Address from list of elements), all elements (XML and CSV rows corrected/added), hyperlinks throughout document updated to HUDEXchange.info where needed, and ESG required element chart now shows element 4.19 is required for Homelessness Prevention instead of RRH.

## 1. HMIS Data Dictionary Overview

### Introduction

A Homeless Management Information System (HMIS) is the information system designated by a local Continuum of Care (CoC) to comply with the requirements of CoC Program interim rule 24 CFR 578. It is a locally-administered data system used to record and analyze client, service and housing data for individuals and families who are homeless or at risk of homelessness. HMIS is a valuable resource because of its capacity to integrate and unduplicate data across projects in a community. Aggregate HMIS data can be used to understand the size, characteristics, and needs of the homeless population at multiple levels: project, system, local, state, and national. The Annual Homeless Assessment Report (AHAR) is HUD's annual report that provides Congress with detailed data on individuals and households experiencing homelessness across the country each year. This report could not be written if communities were not able to provide HUD with reliable, aggregate data on the clients they serve.

In 2010 the U.S. Interagency Council on Homelessness (USICH) affirmed HMIS as the official method of measuring outcomes in its *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*. Since then many of the federal agencies that provide McKinney-Vento Act and other sources of funding for services to specific homeless populations have joined together and are working with HUD to coordinate the effort.

HMIS is now used by the federal partners and their respective programs in the effort to end Homelessness, which include:

- U.S. Department of Health and Human Services (HHS)
- U.S. Department of Housing and Urban Development (HUD)
- U.S. Department of Veterans Affairs

The HMIS Data Standards (published in the 2014 HMIS Data Dictionary and HMIS Data Manual) provide communities with baseline data collection requirements developed by each of these federal partners.

HUD published the first [2004 HMIS Data and Technical Standards](#) on July 30, 2004 and these served as the foundation for software developers in constructing HMIS applications. In March 2010, HUD updated the Data Standards ([March 2010 HMIS Data Standards](#)), primarily to reflect data collection requirements for the Homelessness Prevention and Rapid Rehousing Program (HPRP). HUD, in collaboration with its federal partners, is updating the HMIS Data Standards again with the release of this *HMIS Data Dictionary and HMIS Data Manual*. Both documents will supersede the previously released HMIS Data Standards.

**HMIS systems must be able to collect all of the data elements defined in the HMIS Data Dictionary, support system logic identified in this document, and ensure that data collection and the visibility of data elements is appropriate to the project type and federal funding source for any given project.**

For the 2014 release of the HMIS Data Standards, HUD has changed both the format and the contents of the information. Rather than compiling all the information into one document HUD is releasing a series of documents designed for specific audiences. They are:

1. **HMIS Data Dictionary** – The HMIS Data Dictionary is designed for HMIS vendors and HMIS Lead Agency system administrators to understand all of the data elements required in an HMIS, data collection and function of each required element and the specific use of each element by the appropriate federal partner. The HMIS Data Dictionary should be the source for HMIS software programming.
2. **HMIS Data Manual** – The HMIS Data Manual is designed for HMIS Lead Agency system administrators, Continuum of Care leaders, and HMIS users. The Manual lists and defines data elements to be collected in an HMIS and provides definitions and program use context for data collection. Identical data elements are presented in the Data Dictionary and Data Manual but the readership and context is different.
3. **HMIS Program Manuals** – A series of program manuals will be released prior to October 1, 2014. These manuals will enable an HMIS to be used across all of the federal partners identified in the Data Dictionary and the Data Manual. The Manual will provide HMIS Leads, HMIS vendors, CoCs, and end users with all of the information they need on each federal partners specific programs and program components.

On or before October 1, 2014 all HMIS software must comply with these data standards established within this Data Dictionary. HUD expects all CoC's to begin using HMIS with the elements contained in these standards on October 1, 2014. Modified reporting requirements will be published to manage the transition period of data collection between data standard versions. By October 1, 2015 all reporting to each of the federal partners identified in this document is expected to be generated using HMIS based on the data elements outlined in this document.

## **HMIS Concepts and Terms**

**Continuum of Care (CoC)** is used multiple ways:

1. Continuum of Care and Continuum means the group organized to carry out the responsibilities required under the [CoC Program Interim Rule](#) (24 CFR Part 578) and is comprised of representatives of organizations, including nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, and law enforcement, and organizations that serve homeless and formerly homeless persons to the extent that these groups are represented within the geographic area and are available to participate.
2. CoC Program refers to the federal funding source which provides housing and/or service grant dollars
3. CoC Project refers to a distinct unit of an organization, which may or may not be funded by HUD or the federal partners, that provides services and/or lodging for the homeless and is identified by the continuum as part of its service system. [Note: a project funded by the CoC may be referred to then as a "CoC program project"]

**HMIS User** means the individual who uses or enters data in an HMIS or a comparable database approved by the CoC.

**HMIS Lead** means the entity designated by the Continuum of Care in accordance with the [HMIS Proposed Rule](#)<sup>1</sup> (24 CFR Part 580) to operate the Continuum’s HMIS on the Continuum’s behalf.

**HMIS System Administrator** means the individual(s) whose job it is to manage the HMIS implementation at the local level: enrolling programs and managing appropriate use, supporting users through connection to or direct provision of user training, and overseeing system setup.

**Data element structure**

Every data element required by HUD and the Federal partners to be stored within an HMIS is specified in this document. The following format is used to describe each data element:

Element Name	The name of the element.
Field & Response(s) #	<p>The field name and any response options associated with the field.</p> <p>Most elements contain responses of “client doesn’t know” and “client refused”. These response options are clarification of the former Don’t Know and Refused categories to indicate that it is the client who doesn’t know or refused.</p> <p><b>Data not collected</b> has been added as a response option in this HMIS Data Dictionary. It is not a response option necessary in every system or in every element. However, the element is required for use by any HMIS system which requires a response to an element before allowing the user to move forward in the system. Adding the response option of “data not collected” enables a user who did not collect or simply does not have the information to enter a response that does not present a false answer. HMIS systems which require entry of any element for the system to progress must implement the “data not collected” response for all elements that require a response. [System Note: data not collected will equate to missing data or null values as appropriate for transfer and reporting purposes.]</p>
Dependent # to Response #	Dependent fields and dependent response options identify the Field and Response option to which they are dependent.
Element Type	<p>The type of data element (project descriptor, universal, program-specific or metadata) which indicates the level at which data are collected, whether they apply to all funding sources, and their relationship to other data.</p> <ol style="list-style-type: none"> <li>1. Project Descriptor Data Elements are the required project level elements initially entered at the setup stage of the project within an HMIS that specifically identify the organization, project name, continuum(s) in which the project operates type of project, bed and unit inventory for residential projects, and funding sources. In systems that are able to generate Housing</li> </ol>

<sup>1</sup> As of May 2014, the HMIS Rule is not in effect. HUD anticipates publishing the final HMIS Rule in late 2014 and will give communities time to come into compliance with the rule.



	<p>Inventory Count (HIC) data, there are additional data elements relevant to that purpose.</p> <ol style="list-style-type: none"> <li>2. Universal Data Elements are client level data elements required for collection by all projects participating in HMIS, regardless of project type or funding source.</li> <li>3. Program-Specific Data Elements are client level elements required by a specific federal program or program component.</li> <li>4. Metadata Elements are data about data elements documenting required metadata collection.</li> </ol>																																																																																								
Project Type Applicability	Project type(s) refers to element 2.4 <i>Project Type</i> and identifies the project type required to collect the data element.																																																																																								
Funder: Program – Component Requested	The specific federal funder (HUD, HHS, VA) and program (e.g. CoC, HOPWA, PATH, RHY) and component (e.g. CoC-Transitional Housing; PATH-Street Outreach; RHY-Basic Center Program) for which the data element is required to be collected.																																																																																								
All Programs All Components	<p>The chart uses the program and component abbreviations as identified in Exhibit 1-2. The chart is coded as follows:</p> <ul style="list-style-type: none"> <li>• White cells (e.g. HUD:CoC HP below) indicate the element is to be collected for that program and program component.</li> <li>• Black cells (e.g. HUD:CoC PSH below) indicate the element is not required to be collected for that program and program component.</li> <li>• Cells grayed (e.g. HHS:PATH – SO below) indicates the element is not required to be collected on October 1, 2014 for that program and program component. The element will be required in the future when the federal partner receives OMB approval on their new reporting format; providers may elect to collect data early.</li> </ul> <table border="1"> <thead> <tr> <th>Funder: Program</th> <th colspan="7">Component</th> </tr> </thead> <tbody> <tr> <td>HUD:CoC</td> <td>HP</td> <td>PSH</td> <td>RRH</td> <td>SO</td> <td>SSO</td> <td>TH</td> <td></td> </tr> <tr> <td>HUD:ESG</td> <td>ES – e/e</td> <td>ES – nbn</td> <td>HP</td> <td>RRH</td> <td>SO</td> <td></td> <td></td> </tr> <tr> <td>HUD:HOPWA</td> <td>H/M</td> <td>HI</td> <td>PH</td> <td>PHP</td> <td>STH</td> <td>STRMU</td> <td>TH</td> </tr> <tr> <td>HUD:HUD/VASH</td> <td>PSH</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>HUD:RHSP</td> <td>RA</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>HHS:RHY</td> <td>BCP-es</td> <td>BCP-p</td> <td>MGH</td> <td>SOP</td> <td>TLP</td> <td>D</td> <td></td> </tr> <tr> <td>HHS:PATH</td> <td>SO</td> <td>SSO</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>VA:HCHV</td> <td>EH</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>VA: GPD</td> <td>TH</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>VA:SSVF</td> <td>HP</td> <td>RRH</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Funder: Program	Component							HUD:CoC	HP	PSH	RRH	SO	SSO	TH		HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO			HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH	HUD:HUD/VASH	PSH							HUD:RHSP	RA							HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D		HHS:PATH	SO	SSO						VA:HCHV	EH							VA: GPD	TH							VA:SSVF	HP	RRH					
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VA: GPD	TH																																																																																								
VA:SSVF	HP	RRH																																																																																							
Data Collected About	The client(s) for whom an element response is required (e.g. Head of Household, Adults, Children, etc.). Data may be collected about a wide group (e.g. all household members) but data reporting will be specified on the persons required to have the data collected about.																																																																																								

Collection Point	<p>The point(s) at which the data must be able to be collected in an HMIS. In addition to specifying the stage of data collection the collection point is also recorded via metadata (element 5.3).</p> <p><b>Record creation</b> – Indicates the element is required to be collected when the client record is created. Elements collected at record creation should have one and only one value for each client in an HMIS. Data are collected and entered into the HMIS responses must be reviewed for accuracy at each project entry and edited as necessary to make corrections or to improve data quality.</p> <p><b>Project entry</b> – Indicates the element is required to be collected at every project entry. Elements collected at project entry must have an <i>Information Date</i> that matches the client’s <i>Project Entry Date</i> and be recorded via 5.3 <i>Data Collection Stage</i> of ‘project entry.’ Information must be accurate as of the <i>Project Entry Date</i>. There should be one and only one record with a Data Collection Stage of ‘project entry’ for each relevant data element for any given project entry.</p> <p>Data may be edited by users associated with the project to correct errors or omissions; such edits will not change the data collection stage associated with the record.</p> <p><b>Update</b> – Indicates the element may be collected and entered into HMIS at multiple points during an enrollment in order to track changes over time. The system must be able to support a theoretically unlimited number of update records per enrollment. Each ‘update’ requires the creation of a new record with a distinct <i>Information Date</i>. The <i>Information Date</i> should reflect the date on which the information is collected and/or the date for which the information is relevant for reporting purposes. Information must be accurate as of the <i>Information Date</i>, regardless of when it is actually collected or entered into HMIS.</p> <p>Data may be edited by users associated with the project to correct errors or omissions; such edits will change neither the data collection stage nor the information date unless it is explicitly change by the user.</p> <p><b>Annual assessment</b> – Is a specialized subset of the ‘update’ collection point. The annual assessment is to be recorded no more than 30 days before or after the anniversary of the client’s <i>Project Entry Date</i>, regardless of the date of the most recent ‘update’ or ‘annual assessment’, if any [annually]. Information must be accurate as of the <i>Information Date</i>.</p> <p>For HUD-funded programs and HUD reporting purposes, the implementation of ‘annual assessment’ as a data collection stage by vendors is mandatory; the data collection stage may not be inferred from the <i>Information Date</i>, although the field should have an <i>Information Date</i> recorded with it. In order to be considered reportable to HUD as an annual assessment, data must be stored with a <i>Data Collection Stage</i> of ‘annual assessment.’</p> <p>There should be one and only one record for each data element annually with a</p>
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	<p><i>Data Collection Stage</i> recorded as ‘annual assessment’ associated with any given client and project entry ID within the 60 day period surrounding the anniversary of the client’s <i>Project Entry Date</i>. Regardless of whether or not the responses have changed since project entry or the previous annual assessment, a new record must be created for each subsequent annual assessment such that it is possible to view a history, by date, of the values for each data element.</p> <p>Data may be edited by users associated with the project to correct errors or omissions; such edits will change neither the data collection stage nor the information date unless they are explicitly altered by the user.</p> <p><b>Project exit</b> – Indicates the element is required to be collected at every project exit. Elements collected at project exit must have an <i>Information Date</i> that matches the client’s <i>Project Exit Date</i> and a <i>Data Collection Stage</i> of ‘project exit.’ Information must be accurate as of the <i>Project Exit Date</i>. There should be one and only one record with a <i>Data Collection Stage</i> of ‘project exit’ for each relevant data element for any given project exit.</p> <p>Data may be edited by users associated with the project to correct errors or omissions; such edits will not change the data collection stage or the information</p>
System Logic	Logically required data collection or system structure information for HMIS software development purposes.
Other System Issues	Information on rationale, conditions, constraints, etc. that may be applicable to a specific element and are important for HMIS software development purposes.
XML	XML element in XML Specifications where the data standard element is located.
CSV	Primary file in CSV Specifications where the data standard element is located.
Change from 2010 Data Standard Notice	Documentation of changes to the element from the 2010 HMIS Data Standards notice to the 2014 Data Dictionary.

### Exhibit 1 – 1 Federal Funding Sources Relation to HMIS Project Types

This exhibit illustrates the project types (element 2.4) that may be associated with each HMIS Federal Partner Program depending on the component/activity funded.

Project Types (Element 2.4) Funder Program Sources	ES	TH	PH:PSH (disability required for entry)	Street Outreach	Services Only	Other	Safe Haven	PH: Housing Only	PH: Housing With Services  (no disability required for entry)	Day Shelter	Homeless Prevention	PH:RRH	CA
U.S. Department of Housing & Urban Development (HUD)													
HUD-Continuum of Care Program (CoC)		x	x	x	x		x	x			x	x	x
HUD - Emergency Solutions Grants Program (ESG)	x			x						x	x	x	x
HUD-Rural Housing Stability Assistance Program (RHSP)													
HUD-Housing Opportunities for Persons with AIDS (HOPWA)	x	x	x		x						x		
HUD-Veterans Affairs Supportive Housing (VASH)			x										
U.S. Department of Health & Human Services													
HHS-Runaway and Homeless Youth Programs (RHY)	x	x		x	x						x		
HHS-Projects for Assistance in Transition from Homelessness (PATH)				x	x								
U.S. Department of Veterans Affairs													
VA-Grant and Per Diem Program (GPD)		x											
VA-Supportive Services for Veteran Families (SSVF)											x	x	
VA-VA Community Contract Emergency Housing (HCHV/EH)	x												

Project type abbreviations: ES = Emergency Shelter, TH = Transitional Housing, PH = Permanent Housing, PSH = Permanent Supportive Housing, RRH = Rapid Re-Housing, CA = Coordinated Assessment

## Exhibit 1 – 2 Federal Partner Grant Programs, Eligible Components/Activities and HMIS Project Types

This table serves as a source reference for:

1. Identification of all HMIS Federal Partner programs and components use of HMIS.
2. Identification of the Program and Program Component/Activity Abbreviations used throughout the Data Dictionary.
3. Identification of the HMIS Project Type [element 2.4] required association with each Component/Activity.

Grant/Program	Component/Activity	HMIS PROJECT TYPE
<b>U.S. Department of Housing and Urban Development (HUD)</b>		
Continuum of Care for the Homeless (CoC)	Homelessness Prevention (HP)	Homelessness Prevention
	Permanent Supportive Housing (PSH) [Includes CoC - Shelter Plus Care (S+C) and Supportive Housing Program(SHP) – permanent housing with active funding and/or use requirements]	PH: Permanent Supportive Housing
	Rapid Re- Housing (RRH)	PH: Rapid Re-Housing
	Supportive Services Only (SSO)	Services Only (unless Street outreach is funded then Street Outreach)
	Transitional Housing (TH) [Includes CoC SHP – transitional housing with active funding and/or use requirements]	Transitional Housing
	Safe Haven (SH)	Safe Haven
	SRO [20 year use requirement]	PH: Permanent Supportive Housing or PH: Housing Only (depending on whether services are provided).
Emergency Solutions Grants (ESG)	Emergency Shelter (ES) – Entry/Exit (ES-e/e) OR Night-by-Night (ES-nbn) [Includes ESG – Transitional Shelter (Housing)]	Emergency Shelter (Transitional Shelter = Transitional Housing program type, reported under Emergency Shelter)
	Homelessness Prevention (HP)	Homelessness Prevention
	Rapid Re-Housing (RRH)	PH: Rapid Re-Housing
	Street Outreach (SO)	Street Outreach

Grant/Program	Component/Activity	HMIS PROJECT TYPE
Housing Opportunities for Persons with AIDS (HOPWA)	Hotel/Motel (H/M)	Emergency Shelter
	Housing Information (HI)	Services Only
	Permanent Housing (PH)	PH: Permanent Supportive Housing
	Permanent Housing Placement (PHP)	Services Only
	Short Term Housing (STH)	Emergency Shelter
	Short Term Rent, Mortgage Utility Assistance (STRMU)	Homelessness Prevention
	Transitional Housing (TH)	Transitional Housing
HUD/VASH (H/V)	Permanent Supportive Housing (PSH)	PH: Permanent Supportive Housing
Rural Housing Stability Assistance Program (RHSP)	Rural Assistance (RA)	Undetermined at time of Data Standards Release
<b>U.S. Department of Health and Human Services (HHS)</b>		
Administration for Children and Families (ACYF) -- Family and Youth Services Bureau (FYSB)		
Runaway and Homeless Youth (RHY)	Basic Center Program (BCP) Emergency Shelter (BCP-es) OR Prevention (BCP-p)	es = Emergency Shelter p=Homelessness Prevention
	Maternal Group Home (MGH)	Transitional Housing
	Street Outreach Program (SOP)	Street Outreach
	Transitional Living Program (TLP)	Transitional Housing
	Demonstration Programs (D)	Undetermined at time of Data Standards Release
Substance Abuse and Mental Health Services Administration (SAMHSA)		
Projects for Assistance in Transition from Homelessness (PATH)	Street Outreach (SO)	Street Outreach
	Supportive Services (SSO)	Services Only
<b>U.S. Department of Veteran Affairs (VA)</b> *Participation in HMIS is not required as part of a funding requirement except for SSVF. The federal partners recognize that communities record Project Descriptor Data Elements and universal Data Elements in order to facilitate completion of the HIC and PIT.		
Health Care for Homeless Veterans (HCHV)	Community Contract Emergency Housing (HCHV/EH)*	Emergency Shelter
	Community Contract Residential Treatment Program (HCHV/RT)*	Emergency Shelter
	Domiciliary Care (HCHV/DOM)*	Emergency Shelter
	VA Community Contract Safe Haven Program (HCHV/SH)*	Safe Haven
VA Funded Transitional Housing	Grant and Per Diem Program (GPD)*	Transitional Housing
	Compensated Work Therapy Transitional Residence (CWT/TR)*	Transitional Housing
Supportive Services for Veteran Families (SSVF)	Homelessness Prevention (HP) OR Rapid Re-Housing (RRH)	HP = Homelessness Prevention RRH = PH:Rapid Re-Housing

## 2. Project Descriptor Data Elements

Project descriptor data elements are intended to identify the organization, specific project and project details to which an individual client record in an HMIS is associated. The project descriptors are generally managed in an HMIS by a system administrator, not a user. They are created at initial new project setup within the HMIS and are intended to be updated, as needed, on a regular basis by the system administrator, no less than once annually. If data within project descriptor data elements are able to be entered or updated by a user then the HMIS system administrator must have oversight and review ability.

This section describes the data to be recorded in HMIS for each project descriptor data element and its relation to each project entering data. The project descriptor data elements create a basis for identifying the organization, project, project type and federal partner funder(s). Correct use of the 2.4 Project Type and 2.6 Funding Sources data elements will help assure that projects are identified for correct visibility and are able to generate reports required for each of the federal partners as reporting parameters will be based off of one or both of these elements.

The following Project Descriptor Data Elements are not optional:

- 2.1 [Organization Identifiers](#)
- 2.2 [Project Identifiers](#)
- 2.3 [Continuum of Care Code](#)
- 2.4 [Project Type](#)
- 2.5 [Method for Tracking Emergency Shelter Utilization](#)
- 2.6 [Federal Partner Funding Sources](#)
- 2.7 [Bed and Unit Inventory Information](#)

HUD has removed the requirement for the annual HUD Housing Inventory Count (HIC) to be completed utilizing exported data from the HMIS. Therefore, the elements necessary for the completion of the HIC (2.8 and 2.9) are shown here as optional elements. An HMIS may continue to provide the capacity to generate the HIC from an HMIS and CoCs may continue to utilize that capacity should they elect. The optional project descriptor data elements are designed to capture information on residential continuum projects which include: emergency shelters, transitional housing, safe havens, and all forms of permanent housing.

The following Project Descriptor Data Elements are optional:

- 2.8 [Site Information - Optional](#)
- 2.9 [Target Population – Optional](#)

## 2.1 Organization Identifiers

Element Name	Organization Identifiers
Field & Response(s) 1	Organization ID – auto generate
Field & Response(s) 2	Organization Name
Element Type	Project Descriptor
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All organizations
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic	An Organization ID must be assigned to each project via a system generated number or code. Each organization must receive a distinct identifier that is consistently associated with that organization.  Each organization must also be able to be associated with one or more projects.  The name of the organization must be captured in text within the HMIS.
Other System Issues	An HMIS must allow the HMIS Lead to activate and deactivate an organization. An HMIS application may permit the creation of a common name field more familiar to users for use within the application while retaining the legal name for use in reporting.
XML	<Organization>
CSV	Organization
Change from 2010 Data Standard Notice	Combined two elements into one (Organization ID and Organization Name).

## 2.2 Project Identifiers

Element Name	Project Identifiers
Field & Response(s) 1	Project ID – auto generate
Field & Response(s) 2	Project Name
Element Type	Project Descriptor
Project Type Applicability	All projects
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All projects
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic	A Project ID must be assign to each project via a system generated number or code. Each project must receive a distinct identifier that is consistently associated with that project.  Each project must also be able to be associated with an organization.



	The name of the project must be captured in text within the HMIS.
Other System Issues	An HMIS must allow the HMIS Lead to activate and deactivate a project. An HMIS application may permit the creation of a common name element more familiar to users for use within the application while retaining the legal name for use in reporting.
XML	<Project>
CSV	Project
Change from 2010 Data Standard Notice	Combined two elements into one (Project ID and Project Name).

### 2.3 Continuum of Care Code

Element Name	Continuum of Care Code
Field & Response(s) 1	Continuum Code - HUD-assigned CoC codes for the project location
Element Type	Project Descriptor
Project Type Applicability	All projects
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All projects that serve clients
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic	Collect once at initial setup. System stores collected CoC codes and retains for historical purposes. Allow edits if changes are made to the CoC or corrections for data entry error; retain the original affiliation only as necessary for reporting.
Other System Issues	The system must allow for multiple codes selected per project. A code for every geographic area in which the project operates must be allowed.  If the system creates defaults, they should be set as the code for the CoC in which the project is located.  Projects may be funded to provide for housing and/or services to clients residing in only one CoC (e.g. CoC: Transitional Housing), or they may be funded for housing and/or services across multiple CoCs (e.g. VA: SSVF). The CoC codes selected for the project must be all of the codes allowed under the regulations of the federal funding partner.
XML	<ProjectCoC>
CSV	ProjectCoC
Change from 2010 Data Standard Notice	None

## 2.4 Project Type

Element Name	Project Type	
Field & Response(s) 1	Continuum Project	
	0	No
	1	Yes
Field & Response(s) 2	Project Type	
	1	Emergency Shelter
	2	Transitional Housing
	3	PH - Permanent Supportive Housing (disability required for entry)
	4	Street Outreach
	5	RETIRED
	6	Services Only
	7	Other
	8	Safe Haven
	9	PH – Housing Only
	10	PH – Housing with Services (no disability required for entry)
	11	Day Shelter
	12	Homelessness Prevention
	13	PH - Rapid Re-Housing
	14	Coordinated Assessment
Dependent A – Dependent to Field & Response(s) 2	<i>If Services Only for “Project Type”</i> Affiliated with a residential project	
	0	No
	1	Yes
Dependent B – Dependent to Dependent A	<i>If Yes for “Affiliated with a residential project”</i> Project ID(s) of residential project(s) affiliated with SSO	
Element Type	Project Descriptor	
Project Type Applicability	All projects	
Funder: Program – Component Requested	All Programs All Components	
Data Collected About	All projects	
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually	
System Logic	<p>Collect once at initial setup. System stores collected project type and retains for historical purposes. Allow updates if changes or corrections for data entry error.</p> <p>A project can only have one project type assigned.</p> <p>A project must be able to identify multiple affiliated residential projects if “yes” to Dependent A.</p>	
Other System Issues	A continuum project refers to all projects within the Continuum of Care that provide	

housing and/or services for homeless persons. A continuum project is not limited to those projects funded by HUD and should include all of the federal partner projects and all other federally or non-federally funded projects functioning within the continuum.

General rules of project typing:

1. A project is to be assigned a type based on the lodging or service it is providing.
2. If a project has more than one residential project type, each type must be set up in HMIS as a separate project. (For example, an emergency shelter and a transitional housing project must be set up as two separate projects in HMIS, even if there is a single funding source for both).
3. A residential project that is funded under one or more separate grants to provide supportive services to 100% of clients of the residential project may be set up as a single project with the appropriate residential project type. All federal funding sources must be identified in *2.6 Federal Partner Funding Sources*.
4. A project that provides street outreach must be typed "4 – Street Outreach". (Note: a street outreach project that also has a direct service component serving persons other than "street homeless" will require two separate projects to be set up in an HMIS – a "4- Street Outreach" and a "6- Services Only").
5. A project that provides only services (other than outreach), has associated housing outcomes, and is not limited to serving clients of one or more specific residential project should be typed as "6 – Services Only" and *Affiliated with a Residential Project* will be "No."
6. A project that provides only services (other than outreach), has associated housing outcomes, and is restricted by its grant agreement to serve only clients of one or more specific residential projects should be typed as "6 – Services Only" and *Affiliated with a Residential Project* will be "Yes." Each of the residential projects with which the services only project is associated must be identified.
7. A project that provides only services (other than outreach) that are "stand alone supportive services" and have no associated housing outcomes should be typed as "7 – Other." (For example, a project funded to provide child care for persons in permanent housing or a dental care project funded to serve homeless clients should be typed "7 – Other." A project funded to provide ongoing case management should be typed "6 – Services Only.")

For guidance see Exhibit 1: Federal Funding Sources Relation to HMIS Project Types within this document. Project Type guidance is also available in the individual HMIS Program Handbooks (ESG, CoC, HOPWA, RHY, PATH, VA).

Note: Projects which only provide services and are funded under the HUD CoC Program after FY 2014 which provide services exclusively to clients of a single residential project type (other than emergency shelter) will be identified in *2.6 Federal Partner Funding Sources* with the component type of the residential project(s) and not "Services Only". These projects must still be classified with a

	<p>Project Type of “Services Only.”</p> <p>For the sake of consistency, it is recommended that Dependent B is selected from a drop down list created from element 2.2 Project Identifiers that includes the Project Names and IDs for all non-emergency shelter projects.</p>
XML	<Project> and <Affiliation>
CSV	Project (and Affiliation for ResProjectID)
Change from 2010 Data Standard Notice	<p>A response to indicate whether the project is a continuum project or not has been added.</p> <p>Homeless Outreach has been changed to Street Outreach.</p> <p>Homelessness Prevention and Rapid Re-Housing category has been retired and replaced with two distinct categories - Homelessness Prevention and Rapid Re-Housing.</p> <p>All program types considered Permanent Housing are relabeled PH – <i>Type of Housing</i>. Permanent Housing (e.g. Mod Rehab SRO, subsidized housing without services) has been renamed as PH – Housing Only. A new category of PH – Housing with Services (no disability required for entry) has been added to distinguish this type of housing from PH - Permanent Supportive Housing (disability required for entry).</p> <p>Coordinated Assessment has been added as a project type for projects with the primary function of the HEARTH-required coordinated assessment.</p> <p>Residential project affiliations must be identified for services only projects.</p> <p>Services only projects which do not have housing outcomes must be identified with a project type of “Other” in order to differentiate them for purposes of reporting.</p>

## 2.5 Method for Tracking Emergency Shelter Utilization

Element Name	Method for Tracking Emergency Shelter Utilization							
Field & Response(s) 1	Emergency Shelter Tracking Method							
	0	Entry/Exit Date						
	3	Night-by-Night						
Element Type	Project Descriptor							
Project Type Applicability	Emergency Shelter							
Funder: Program – Component Requested	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
N/A for blackened components	HUD:HUD/VASH	PSH						

	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All emergency shelters							
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually							
System Logic	Collect at initial setup. System stores collected method and retains for historical purposes. Allow updates to be made if the project changes models and corrections for data entry error.							
Other System Issues	<p>One method must be identified in an HMIS for each emergency shelter project. Reporting and outcomes will differ depending on the method utilized by the shelter.</p> <p>The entry/exit method should be used for all shelters which require an entry, a continuous stay, and an exit. The length of stay will be calculated based on the number of nights between project entry and project exit and performance measurement will include changes from project entry and project exit data collection stages. Funder preference for emergency shelter projects is the use of the project entry/exit date method except for projects where clients are permitted to enter and exit on an irregular basis (e.g. mass shelter).</p> <p>The night-by-night method should be used for shelters which allow clients to enter and exit on an irregular basis and do not require a continuous stay and must instead rely on a method of tracking “bed nights”. In this method (1) all data required to be collected at project entry is collected; (2) the project records every discrete date (or series of dates) that the client utilizes a bed; (3) the system maintains historical data on the nights sheltered; (4) the duration of each stay can be accurately determined and aggregated to calculate each client’s total length of stay in the project; and (5) the client may be exited or the system may be designed to automatically generate an exit after an extended absence. Length of stay is calculated on bed nights utilized in this method.</p> <p>The method used is important for the indication of length of stay in projects. Only projects utilizing a project entry/exit date comparison will be able to report on a continuous length of stay.</p> <p>Utilization of the night-by-night method does not mean that an HMIS must identify a client in a specific bed. If the HMIS supports a custom module that identifies clients in a bed that module may continue to be used. However, use of that module does not necessarily equate with the new night-by-night model.</p>							
XML	<Project><TrackingMethod>							
CSV	Project							
Change from 2010 Data Standard Notice	<p>The element name was changed from Method for Tracking Residential Occupancy.</p> <p>The element is limited to use by Emergency Shelter Project Types.</p>							

	<p>The Bed Management Model has been replaced with the Night-by-Night method.</p> <p>The Service Model has been retired.</p>
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## 2.6 Federal Partner Funding Sources

Element Name	Funding Sources
Field & Response(s) 1	Federal Partner Programs and Components
	1 HUD:CoC – Homelessness Prevention (High Performing Comm. Only)
	2 HUD:CoC – Permanent Supportive Housing
	3 HUD:CoC – Rapid Re-Housing
	4 HUD:CoC – Supportive Services Only
	5 HUD:CoC – Transitional Housing
	6 HUD:CoC – Safe Haven
	7 HUD:CoC – Single Room Occupancy (SRO)
	8 HUD:ESG – Emergency Shelter (operating and/or essential services)
	9 HUD:ESG – Homelessness Prevention
	10 HUD:ESG – Rapid Rehousing
	11 HUD:ESG – Street Outreach
	12 HUD:Rural Housing Stability Assistance Program
	13 HUD:HOPWA – Hotel/Motel Vouchers
	14 HUD:HOPWA – Housing Information
	15 HUD:HOPWA – Permanent Housing (facility based or TBRA)
	16 HUD:HOPWA – Permanent Housing Placement
	17 HUD:HOPWA – Short-Term Rent, Mortgage, Utility assistance
	18 HUD:HOPWA – Short-Term Supportive Facility
	19 HUD:HOPWA – Transitional Housing (facility based or TBRA)
	20 HUD:HUD/VASH
	21 HHS:PATH – Street Outreach & Supportive Services Only
	22 HHS:RHY – Basic Center Program (prevention and shelter)
	23 HHS:RHY – Maternity Group Home for Pregnant and Parenting Youth
	24 HHS:RHY – Transitional Living Program
	25 HHS:RHY – Street Outreach Project
	26 HHS:RHY – Demonstration Project**
	27 VA: Community Contract Emergency Housing
	28 VA: Community Contract Residential Treatment Program***
	29 VA:Domiciliary Care***
	30 VA:Community Contract Safe Haven Program***
	31 VA:Grant and Per Diem Program
	32 VA:Compensated Work Therapy Transitional Residence***
33 VA:Supportive Services for Veteran Families	

	34	N/A
Field & Response(s) 2	Grant Identifier	
Field & Response(s) 3	Grant Start Date ([date field])	
Field & Response(s) 4	Grant End Date ([date field])	
Element Type	Project Descriptor	
Project Type Applicability	All	
Funder: Program – Component Requested	All Programs All Components	
Data Collected About	All projects	
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually	
System Logic	<p>Collect at initial setup. System stores collected federal program / grant identifier and retains for historical purposes. Allow corrections for data entry error.</p> <p>An HMIS must allow projects with multiple funder sources and multiple grants (with potentially different grant terms) from the same funding source to record and store all funding sources for the project.</p>	
Other System Issues	<p>The federal funding sources listed in Field &amp; Response(s) 1 are the federal partner programs and their project components who have agreed as of January, 2014 to participate in HMIS. An HMIS may elect to identify other funding sources as may be appropriate to the CoC, but must have available the identification of all of the sources identified in Field &amp; Response(s) 1.</p> <p>A grant identifier is to be assigned to each federal program being used for funding for the project. The grant identifier may be the grant number or any other identification system utilized by the CoC.</p> <p>All sub-grantees of a principal grant should use the same grant identifier as the principal grantee as a method of allowing for aggregated reporting by the principal grantee.</p>	
XML	<Funder>	
CSV	Funder	
Change from 2010 Data Standard Notice	New data element	
Element Footnotes	<p>* HUD:CoC – Coordinated Assessment – has been added as a placeholder for future guidance on Coordinated Assessment by HUD;</p> <p>** HHS:RHY – Demonstration Project – It is the present intention of FYSB that any demonstration projects under RHY will be required to utilize HMIS in data collection. The demonstration project has therefore been included as a placeholder.</p> <p>***VA programs not required to enter data into an HMIS except for Project Descriptor Data Elements in CoC’s where HMIS is generating the HIC.</p>	

## 2.7 Bed and Unit Inventory Information

Element Name	Bed and Unit Inventory Information						
Field & Response(s) 1	Information Date						
Field & Response(s) 2	Household Type						
	1	Households without children					
	3	Households with at least one adult and one child					
	4	Households with only children					
Field & Response(s) 3	Bed Type (ES Only)						
	1	Facility-based					
	2	Voucher					
	3	Other					
Field & Response(s) 4	Availability (ES Only)						
	1	Year-round					
	2	Seasonal					
	3	Overflow					
Field & Response(s) 5	Bed Inventory						
Dependent A – Dependent to Field & Response(s) 5	<i>If Bed Inventory is not blank-</i> Of the total inventory what number of beds are dedicated to:						
	1	Chronic Homeless Bed Inventory (PSH Only)					
	2	Veteran Bed Inventory					
	3	Youth Beds Inventory					
Dependent B – Dependent to Dependent A	<i>If Youth Beds Inventory is not blank</i> Of the youth beds what number are restricted to:						
	1	Only under age 18					
	2	Only ages 18 to 24					
	3	Only youth under age 24 (both of the above)					
Field & Response(s) 6	Unit Inventory						
Field & Response(s) 7	Inventory Start Date (optional field)						
Field & Response(s) 8	Inventory End Date (optional field)						
Field & Response(s) 9	HMIS Participating Beds						
Element Type	Project Descriptor						
Project Type Applicability	1 - Emergency Shelter						
	2 - Transitional Housing						
	3 - PH - Permanent Supportive Housing						
	8 - Safe Haven						
	9 - PH – Housing Only						
	10 - PH – Housing with Services						
	13 - PH - Rapid Re-Housing						
Funder: Program – Component Requested	Funder: Program	Component					
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO	



N/A for blackened components	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA:GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	Projects intended to be included in the HUD Housing Inventory Count of the CoC							
Collection Point	Initial HMIS project setup, reviewed no less than annually and updated when inventory changes or at least annually.							
System Logic	<p>Collect at initial setup. System stores collected bed and unit inventory information and retains for historical purposes. Allow corrections for data entry error.</p> <p>An HMIS may track the data in a variety of ways as long as historical data are maintained, the HIC can be produced if required by the CoC, and inventory data can be mapped to the linked inventory data elements described in this section. A record(s) must be established for each project. The system must be able to identify <i>Household Types served, Bed Types, and Availability</i>. A project that serves both households without children and households with at least one adult and one child will have at least two Bed and Unit Inventory information records if the element is structured as shown in order to track inventory information by household type. If a project operates different types of beds (e.g., year-round and seasonal) then a separate record is established for each bed type. For example, a project that serves single adults and has 100 beds, of which 20 are seasonal, would have two bed and unit inventory records. One record is for the 80 facility-based year-round beds for households without children and a second record is for the 20 facility-based seasonal beds for households without children. However, the data may also be structured as dependent fields which could allow a single record creation for each project and enable the variety of configurations possible. Either option is acceptable.</p>							
Other System Issues	<p>These fields must be transactional, meaning they must be able to record multiple values over time along with the date that the information changed.</p> <p>The inventory updates should reflect changes in standard project operations, but need not reflect day-to-day fluctuations. Examples of housing inventory changes that should be tracked historically include: the addition or removal of a group of new beds or units; the addition or removal of seasonal beds that are available for any period in the year; a project decision to dedicate beds to a different household type; or changes in HMIS bed participation. The inventory history should reflect changes in standard project operations, but need not reflect day-to-day fluctuations.</p> <p>These data may also be collected separately for distinct sites within a project as long as they can be aggregated to the project level.</p>							

XML	<Inventory>
CSV	Inventory
Change from 2010 Data Standard Notice	<p>Households with only children was added as a household type in order to improve consistency between project data as recorded in the HIC and other HUD reports (e.g., AHAR and APR).</p> <p>Clarification was added to Bed Type and Availability to indicate that these data are only required for emergency shelter projects.</p> <p>Veteran and Youth Bed responses were added to coordinate with the HIC.</p>

## 2.8 Site Information - OPTIONAL

Element Name	Site Information							
Field & Response(s) 1	Principal Site							
	0	No						
	1	Yes						
Dependent A – Dependent to Field & Response(s) 1	<i>If Yes to “Principal Site” –</i> HUD Geocode							
Field & Response(s) 2	Street Address							
Field & Response(s) 3	City							
Field & Response(s) 4	State							
Field & Response(s) 5	Zip Code							
Element Type	Project Descriptor OPTIONAL element for systems that generate a Housing Inventory Count							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	3 - PH - Permanent Supportive Housing							
	8 - Safe Haven							
	9 - PH – Housing Only							
	10 - PH – Housing with Services							
	13 - PH - Rapid Re-Housing							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						

	VA:SSVF	HP	RRH					
Data Collected About	Projects intended to be included in the HUD Housing Inventory Count of the CoC							
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually							
System Logic	Collect once at initial setup. System stores collected site information and retains for historical purposes. Allow updates if changes or corrections for data entry error.							
Other System Issues	<p>This element is optional. If the CoC does not elect to utilize the HMIS to generate the HUD Housing Inventory Count, then this field is not required.</p> <p>An HMIS must have the capability of allowing projects to enter site information for multiple sites for a single project.</p> <p>Projects that are physically located in multiple CoCs that cross HMIS systems must be recorded as distinct projects within each CoC's HMIS.</p>							
XML	<Site>							
CSV	Site							
Change from 2010 Data Standard Notice	<p>OPTIONAL data element – moved to optional status</p> <p>Project Type (2.4) replaces the previous site type response; site configuration type, address and lodging/housing type have been removed to match the current HUD Housing Inventory Count information.</p>							

## 2.9 Target Population - OPTIONAL

Element Name	Target Population							
Field & Response(s) 1	Target Population Type							
	1	DV	Domestic Violence victims					
	3	HIV	Persons with HIV/AIDS					
	4	NA	Not Applicable					
Element Type	Project Descriptor							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	3 - PH - Permanent Supportive Housing							
	8 - Safe Haven							
	9 - PH – Housing Only							
	10 - PH – Housing with Services							
13 - PH - Rapid Re-Housing								
Funder: Program – Component Requested	Funder: Program		Component					
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	

	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	Projects intended to be included in the HUD Housing Inventory Count of the CoC							
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually							
System Logic	<p>This element is optional. If the CoC does not elect to utilize the HMIS to generate the HUD Housing Inventory Count, then this field is not required.</p> <p>Collect at initial setup. System stores collected target population type and retains for historical purposes. Allow corrections for data entry error.</p>							
Other System Issues	None							
XML	<Project><TargetPopulation>							
CSV	Project							
Change from 2010 Data Standard Notice	<p>OPTIONAL data element – moved to optional status.</p> <p>Veteran and Youth have been moved from a target population to the bed and unit inventory for consistency with the HIC.</p>							

### 3. Universal Data Elements

Universal data elements are those which all HMIS participating continuum projects are required to complete. It is important to note that federal funding sources (programs) often require the projects they fund to maintain and report on additional data elements – identified as Program Specific elements.

**HMIS Universal Data Elements are elements required to be collected by all projects using the software as an HMIS.** Projects funded by any one or more of the federal partners must collect the Universal Data Elements as are projects that are not funded by any federal partner (e.g. missions) but are entering data as part of the Continuum of Care’s HMIS implementation.

Universal data elements enable the HMIS the ability to record unique, unduplicated client records, establish participation in a project within a date range, and identify clients who meet time criteria for chronic homelessness.

- |      |  |      |   |
|------|--|------|---|
| 3.1  | <a href="#">Name</a>                             | 3.11 | <a href="#">Project Exit Date</a>   |
| 3.2  | <a href="#">Social Security Number</a>           | 3.12 | <a href="#">Destination</a>   |
| 3.3  | <a href="#">Date of Birth</a>                    | 3.13 | <a href="#">Personal ID</a>   |
| 3.4  | <a href="#">Race</a>                             | 3.14 | <a href="#">Household ID</a>  |
| 3.5  | <a href="#">Ethnicity</a>                        | 3.15 | <a href="#">Relationship to Head of Household</a>                               |
| 3.6  | <a href="#">Gender</a>                           | 3.16 | <a href="#">Client Location</a>   |
| 3.7  | <a href="#">Veteran Status</a>                   | 3.17 | <a href="#">Length of Time on Street, in an Emergency Shelter or Safe Haven</a> |
| 3.8  | <a href="#">Disabling Condition</a>              |      |   |
| 3.9  | <a href="#">Residence Prior to Project Entry</a> |      |   |
| 3.10 | <a href="#">Project Entry Date</a>               |      |   |

### 3.1 Name

Element Name	Name	
Field & Response(s) 1	First	(text)
Field & Response(s) 2	Middle	(text)
Field & Response(s) 3	Last	(text)
Field & Response(s) 4	Suffix	(text)
Field & Response(s) 5	Name Data Quality	
	1	Full name reported
	2	Partial, street name, or code name reported
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Universal	
Project Type Applicability	All	
Funder: Program – Component Requested	All Programs All Components	
Data Collected About	All Clients	
Collection Point	Record Creation	
System Logic	Collect once and only once. System stores collected information. Updates not required, allow corrections for data entry errors.	
Other System Issues	Systems may elect to utilize an extra field(s) for alias or for notes on name changes.	
XML	<Client><...>	
CSV	Client	
Change from 2010 Data Standard Notice	Name data quality field & response(s) added.	

### 3.2 Social Security Number

Element Name	Social Security Number	
Field & Response(s) 1	Social Security Number	
Field & Response(s) 2	SSN Data Quality	
	1	Full SSN reported
	2	Approximate or partial SSN reported
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Universal	
Project Type Applicability	All	

Funder: Program – Component Requested	All Programs All Components
Data Collected About	All Clients
Collection Point	Record Creation
System Logic	Collect once and only once. System stores collected nine-digit SSN in one field and the appropriate SSN data quality in another. Updates not required, allow corrections for data entry errors.
Other System Issues	<p>The HMIS may include hyphens or other punctuation within the SSN to improve readability, but the SSN must be exportable as a single alphanumeric field containing a maximum of nine characters and no punctuation.</p> <p>HMIS solutions and HMIS administrators (if the system permits) may designate special <i>non-numeric</i> characters (e.g., the letter x) to indicate missing digits and otherwise devise methodologies to allow entry and effective matching of partial SSNs. Because missing digits may appear in any one of the nine placeholders, it is critical for the system to have a mechanism to indicate which digits were missing when entering partial SSNs; an alphabetic character must be interpreted as a placeholder.</p> <p>The HMIS may elect to add an additional field, in a manner defined by the system, for clients who do not have a SSN to facilitate merging duplicated records.</p>
XML	<Client><...>
CSV	Client
Change from 2010 Data Standard Notice	<p>A new data quality response was added to account for persons who have provided an approximate or partial SSN. The clarification of this data quality item is in no way intended to discourage collection of a full and accurate SSN. The HMIS should not implement a change that identifies or implies an individual without an SSN is an illegal immigrant.</p> <p>“Client doesn’t know” has replaced the former “Don’t know or don’t have SSN”.</p> <p>The SSN format was clarified to be one single alphanumeric field for extract purposes.</p>

### 3.3 Date of Birth

Element Name	Date of Birth	
Field & Response(s) 1	Date of Birth	
Field & Response(s) 2	Date of Birth Type	
	1	Full DOB reported
	2	Approximate or partial DOB reported
	8	Client doesn’t know
	9	Client refused
	99	Data not collected

Element Type	Universal
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All Clients
Collection Point	Record Creation
System Logic	Collect once and only once. System stores collected DOB in one field and the appropriate DOB type in another. Updates not required, allow corrections for data entry errors.
Other System Issues	One date-format field for birth dates should be created in the HMIS database. Date of birth must be exportable in the [date field] format.
XML	<Client><...>
CSV	Client
Change from 2010 Data Standard Notice	The date format was clarified to be [date field].

### 3.4 Race

Element Name	Race	
Field & Response(s) 1	Race (as many as are applicable)	
	1	American Indian or Alaska Native
	2	Asian
	3	Black or African American
	4	Native Hawaiian or Other Pacific Islander
	5	White
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Universal	
Project Type Applicability	All	
Funder: Program – Component Requested	All Programs All Components	
Data Collected About	All Clients	
Collection Point	Record Creation	
System Logic	Collect once and only once. System stores collected information. Updates not required, allow corrections for data entry errors.  The HMIS must accommodate the recording of up to five race response categories per client.	
Other System Issues	'Client doesn't know,' 'Client refused,' and 'Data not collected' are not races; they are explanations for missing race data. None of these three responses are valid in conjunction with any other response.	

XML	<Client><Race>
CSV	Client
Change from 2010 Data Standard Notice	Clarification made that a system must be able to store up to five race response categories per client.

### 3.5 Ethnicity

Element Name	Ethnicity	
Field & Response(s) 1	0	Non-Hispanic/Non-Latino
	1	Hispanic/Latino
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Universal	
Project Type Applicability	All	
Funder: Program – Component Requested	All Programs All Components	
Data Collected About	All Clients	
Collection Point	Record Creation	
System Logic	Collect once and only once. System stores collected information. Updates not required, allow corrections for data entry errors.	
Other System Issues	None	
XML	<Client><Ethnicity>	
CSV	Client	
Change from 2010 Data Standard Notice	None	

### 3.6 Gender

Element Name	Gender	
Field & Response(s) 1	0	Female
	1	Male
	2	Transgender male to female
	3	Transgender female to male
	4	Other
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field & Response(s) 1	<i>If Other for "Gender"–</i> text box for Specify	
Element Type	Universal	



Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All Clients
Collection Point	Record Creation
System Logic	Collect once and only once. System stores collected information. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<Client><...>
CSV	Client
Change from 2010 Data Standard Notice	The word “transgendered” was changed to “transgender”. Dependent A is a new field.

### 3.7 Veteran Status

Element Name	Veteran Status	
Field & Response(s) 1	Veteran Status	
	0	No
	1	Yes
	8	Client doesn’t know
	9	Client refused
	99	Data not collected
Element Type	Universal	
Project Type Applicability	All	
Data Collected About	All Adults	
Funder: Program – Component Requested	All Programs All Components	
Collection Point	Record Creation	
System Logic	<p>Collect once at FIRST project entry as an adult. System stores collected information and retains for historical purpose.</p> <p>A user must have the ability to enter data for a client who turns 18 after project entry.</p>	
Other System Issues	<p>Veteran status should carry forward from project entry to project entry (e.g. DOB carry forward) within the HMIS. User changes should be allowed for three cases: (1) when a client ages into adulthood (if the system does not program for that), (2) when a client who has historically has been served as a non-vet enrolls in the service and returns later as a veteran, or (3) when a data entry error has occurred.</p> <p>Updates are required for persons aging into adulthood.</p> <p>Systems may be programmed to automatically create a response for clients who</p>	

	turn 18 while enrolled; the auto-generated response should be 'No.
XML	<Client><VeteranStatus>
CSV	Client
Change from 2010 Data Standard Notice	Data collection stage changed from project entry to record creation

### 3.8 Disabling Condition

Element Name	Disabling Condition	
Field & Response(s) 1	Disabling Condition	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Universal	
Project Type Applicability	All	
Funder: Program – Component Requested	All Programs All Components	
Data Collected About	All Adults	
Collection Point	Project Entry	
System Logic	Collect once at project entry. System stores collected information and retains for historical purpose.	
Other System Issues	Disabling Condition directly relates to the Program-Specific Elements capturing more detailed information on Special Needs: Physical Disability, Developmental Disability, Chronic Health Condition, HIV/AIDS, Mental Health Problem, and/or Substance Abuse. If all of the Special Needs elements are present for completion in the HMIS application for a particular project then disabling condition may be inferred to be “yes” from an answer of “yes” to the dependent field in those elements “expected to be of long–continued and indefinite duration and substantially impairs ability to live independently”. Disabling condition may either be entered by the user independently of any other special need field, or data in this field may be inferred by the responses to “ability to live independently”. If any one of these is “yes” then disabling condition should also be “yes”.	
XML	<Enrollment><DisablingCondition>	
CSV	Enrollment	
Change from 2010 Data Standard Notice	Changed to allow systems to support an inferred “yes”.	

### 3.9 Residence Prior to Project Entry

Element Name	Residence Prior to Project Entry	
Field & Response(s) 1	Type of Residence	
	1	Emergency shelter, including hotel or motel paid for with emergency shelter voucher
	15	Foster care home or foster care group home
	6	Hospital or other residential non-psychiatric medical facility
	14	Hotel or motel paid for without emergency shelter voucher
	7	Jail, prison or juvenile detention facility
	24	Long-term care facility or nursing home
	23	Owned by client, no ongoing housing subsidy
	21	Owned by client, with ongoing housing subsidy
	3	Permanent housing for formerly homeless persons (such as: a CoC project; HUD legacy programs; or HOPWA PH)
	16	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)
	4	Psychiatric hospital or other psychiatric facility
	22	Rental by client, no ongoing housing subsidy
	19	Rental by client, with VASH subsidy
	25	Rental by client, with GPD TIP subsidy
	20	Rental by client, with other ongoing housing subsidy
	26	Residential project or halfway house with no homeless criteria
	18	Safe Haven
	12	Staying or living in a family member's room, apartment or house
	13	Staying or living in a friend's room, apartment or house
5	Substance abuse treatment facility or detox center	
2	Transitional housing for homeless persons (including homeless youth)	
17	Other	
8	Client doesn't know	
9	Client refused	
99	Data not collected	
Dependent A – Dependent to Field & Response(s) 1	<i>If Other for "Type of Residence" –</i> text box for Specify Where	
Field & Response(s) 2	Length of Stay in Previous Place	
	10	One day or less
	11	Two days to one week
	2	More than one week, but less than one month
	3	One to three months
	4	More than three months, but less than one year
	5	One year or longer
8	Client doesn't know	

	9	Client refused
	99	Data not collected
Element Type	Universal	
Project Type Applicability	All	
Funder: Program – Component Requested	All Programs All Components	
Data Collected About	Head of Household and Adults	
Collection Point	Project Entry	
System Logic	<p>Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.</p> <p>Updates are required only for persons aging into adulthood.</p>	
Other System Issues	None	
XML	<Enrollment><...>	
CSV	Enrollment	
Change from 2010 Data Standard Notice	<p>Under the previous notice, this data element was required for all adults and unaccompanied youth. This has been changed so that data collection is required for all Head of Households and adult household members, which will require collection for at least one member of a household comprised of only children.</p> <p>Updates are required for persons aging into adulthood. Systems may be programmed to use the Head of Household’s answer for children when they age into adulthood.</p> <p>The Hospital, non-psychiatric response category has been expanded to include other residential non-psychiatric medical facilities. Permanent housing for formerly homeless persons now includes HOPWA PH. Three response categories have been added: Long-term care facility or nursing home, Residential project or halfway house with no homeless criteria and Rental by client, with GPD TIP subsidy.</p> <p>Length of stay updated to meet federal partner requirements.</p>	

### 3.10 Project Entry Date

Element Name	Project Entry Date
Field & Response(s) 1	Project Entry Date ([date field])
Element Type	Universal
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All Clients
Collection Point	Project Entry

System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	<p>The project entry date indicates a client has joined the project.</p> <ul style="list-style-type: none"> <li>• For residential projects, with the exception of PH-RRH project types, this is to be the date of entry into residency.</li> <li>• For PH-RRH project and non-residential projects it is the date on which the client was determined to be eligible for the project.</li> <li>• For Street Outreach projects it is the date of first contact with the client.</li> </ul> <p>For projects that have activities or information the project needs to collect prior to residential entry a project may have a “pre-entry” project also established or the vendor may develop another way to manage the information.</p> <p>The project entry date must be exportable in the [date field] format.</p>
XML	<Enrollment><EntryDate>
CSV	Enrollment
Change from 2010 Data Standard Notice	None

### 3.11 Project Exit Date

Element Name	Project Exit Date
Field & Response(s) 1	Project Exit Date ([date field])
Element Type	Universal
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All Clients
Collection Point	Project Exit
System Logic	Collect once at each project exit. System stores collected information as “project exit stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	<p>The project exit date indicates a client has left the project. For residential projects this is the date of move out.</p> <p>For residential projects that have activities or information the project needs to collect after residential exit a project may have a separate “follow-up” project established or the vendor may develop another way to manage the information.</p> <p>For some “services-only” projects a record may need to remain open an indefinite period of time and an exit date recorded only when the client completes the service, is no longer in need of the service, has asked to be exited, or has gone missing.</p>

	<p>A client with an open record (i.e. project entry without a project exit) for a CoC defined “extensive length of time” in a shelter, outreach, or prevention program type may be either automatically exited from the project (exit date = date of auto exit) or may be flagged for user intervention and exit. The CoC must be involved in the determination of “extensive length of time” and to which projects the solution is to be applied. This may be accomplished via program setup functionality that may include a data field in each project’s setup/profile to record the period of no client contact after which a client would be flagged for a default exit, or in any other manner the HMIS elects.</p> <p>For systems that require all shelter clients to reapply for service on a nightly basis, the project can enter the entry and exit date at the same time or can specify an HMIS solution that automatically enters the exit date as the day after the entry date for clients of the overnight project.</p> <p>If a client is in a project for a single day and has received some service but has not slept in a bed overnight (i.e., starts and stops before midnight of same day) the Project Exit Date may be the same as the Project Entry Date.</p> <p>The project exit date must be exportable in the [date field] format.</p>
XML	<Exit><ExitDate>
CSV	Exit
Change from 2010 Data Standard Notice	Clarified Other System Issues.

### 3.12 Destination

Element Name	Destination	
Field & Response(s) 1	Destination Type	
	24	Deceased
	1	Emergency shelter, including hotel or motel paid for with emergency shelter voucher
	15	Foster care home or foster care group home
	6	Hospital or other residential non-psychiatric medical facility
	14	Hotel or motel paid for without emergency shelter voucher
	7	Jail, prison or juvenile detention facility
	25	Long-term care facility or nursing home
	26	Moved from one HOPWA funded project to HOPWA PH
	27	Moved from one HOPWA funded project to HOPWA TH
	11	Owned by client, no ongoing housing subsidy
	21	Owned by client, with ongoing housing subsidy
	3	Permanent housing for formerly homeless persons (such as: CoC project; or HUD legacy programs; or HOPWA PH)
	16	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)

	4	Psychiatric hospital or other psychiatric facility
	10	Rental by client, no ongoing housing subsidy
	19	Rental by client, with VASH housing subsidy
	28	Rental by client, with GPD TIP housing subsidy
	20	Rental by client, with other ongoing housing subsidy
	29	Residential project or halfway house with no homeless criteria
	18	Safe Haven
	22	Staying or living with family, permanent tenure
	12	Staying or living with family, temporary tenure (e.g., room, apartment or house)
	23	Staying or living with friends, permanent tenure
	13	Staying or living with friends, temporary tenure (e.g., room apartment or house)
	5	Substance abuse treatment facility or detox center
	2	Transitional housing for homeless persons (including homeless youth)
	17	Other
	30	No exit interview completed
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field & Response(s) 1	<i>If Other for "Destination Type" – text box for Specify Where</i>	
Element Type	Universal	
Project Type Applicability	All	
Funder: Program – Component Requested	All Programs All Components	
Data Collected About	Head of Household and Adults	
Collection Point	Project Exit	
System Logic	Collect once at each project exit. System stores collected information as "project exit stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.	
Other System Issues	None	
XML	<Exit><...>	
CSV	Exit	
Change from 2010 Data Standard Notice	<p>Destination has been re-classified as a Universal Data Element. Under the previous notice, this data element was required for all adults and unaccompanied youth. This has been changed so that data collection is required for all Head of Households and adult household members, which will require collection for at least one member of a household comprised of only children.</p> <p>The Hospital destination type has been expanded to include other residential non-psychiatric medical facilities. Two HOPWA specific destinations have been added.</p>	

	<p>There are four other new categories: Long-term care facility or nursing home, Residential project or halfway house with no homeless criteria, Rental by client with GPD TIP housing subsidy, and No exit interview completed.</p> <p>Client left program without an exit interview was added in order to capture information about those clients. HMIS-generated automatic exits for clients who left must use this option.</p>
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### 3.13 Personal ID

Element Name	Personal ID
Field & Response(s) 1	Personal ID (HMIS Generated)
Element Type	Universal
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Generated For	All Clients
Collection Point	Record Creation
System Logic	<p>Generate one. A Personal ID is an automatically generated identifier created by the HMIS application. A Personal ID must be permanent and unique to a single individual within an HMIS implementation.</p> <p>A Personal ID must be created, but there is no required format as long as there is a single unique Personal ID for every client and it contains no personally identifying information.</p>
Other System Issues	<p>The Personal ID must be able to be attached to the same individual when served by multiple projects.</p> <p>Search functionality must exist to facilitate linkage of the same person with their Personal ID as they are served by different projects within the continuum. There are multiple ways to accomplish this. The recommended method of search by users for clients in open record systems is for users to enter a combination of personal identifying information (Name, SSN, Date of Birth, and/or Gender) into the HMIS application and have the application search for matching records. If a match is found and a Personal ID is retrieved, the same Personal ID will be assigned to the client, i.e. the same record is used. If no matches are found, a new automatically generated Personal ID is assigned to the client. Variations or other methods may also be utilized by vendors as long as the system is designed to mitigate duplicate record entry.</p> <p>HMIS must have functionality to allow the HMIS Lead to de-duplicate multiple records with distinct Personal ID's that are identified as representing the same individual based on identifying information.</p>
XML	<Client><PersonalID>
CSV	Client
Change from 2010 Data Standard Notice	Name change from Personal Identification Number to Personal ID



### 3.14 Household ID

Element Name	Household ID
Field & Response(s) 1	Household ID (HMIS Generated)
Element Type	Universal
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Generated For	All Clients
Collection Point	Project Entry
System Logic	<p>A Household ID will be assigned to each household at each project entry and applies for the duration of that project stay to all members of the household served.</p> <p>The Household ID must be automatically generated by the HMIS application to ensure that it is unique. The Household ID has no meaning beyond a single enrollment; it is used in conjunction with the Project ID, Project Entry Date, and Project Exit Date to link records for household members together and indicate that they were served together.</p> <p>The Household ID is to be unique to the household stay in a project; reuse of the identification for the same or similar household upon readmission into the project is unacceptable.</p>
Other System Issues	<p>Persons may join a household with members who have already begun a project entry or may leave a project although other members of the household remain in the project. A common Household ID must be assigned to each member of the same household. Persons in a household (either adults or children) who are not present when the household initially applies for assistance and later join the household should be assigned the same Household ID that links them to the rest of the persons in the household. The early departure of a household member would have no impact on the Household ID.</p> <p>An HMIS may, but is not required to, utilize a Global Household ID at record creation upon initial entry into an HMIS based on the person(s) presenting together as a household at the time of initial entry. A Global Household ID is a value which spans an entire HMIS implementation representing a collection of persons who have been in a household together. Assignment of a client in or out of a global household at a specific project need not immediately affect the client’s data at other projects. If, for example, one household member exits from a household in project A and that household is also being served in project B, there is no requirement to alter the household configuration at project B.</p>
XML	<Enrollment><HouseholdID>
CSV	Enrollment
Change from 2010 Data Standard Notice	Named changed from Household Identification Number to Household ID

### 3.15 Relationship to Head of Household

Element Name	Relationship to Head of Household
Field & Response(s) 1	Relationship to Head of Household
	1 Self (head of household)
	2 Head of household's child
	3 Head of household's spouse or partner
	4 Head of household's other relation member (other relation to head of household)
	5 Other: non-relation member
Element Type	Universal
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All Clients
Collection Point	Project Entry
System Logic	<p>Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Data is time sensitive and may change over the project stay. System must allow for updated information collection if change occurs and must record the date the information was collected as “update stage” information and retains all updates for historical purpose.</p> <p>There must be one and only one individual for whom Relationship to Head of Household is ‘Self (head of household)’ for each project entry.</p> <p>In the event that the individual designated as head of household exits the project while other members remain, users must be able to edit the Relationship to Head of Household for all household members such that an individual present for the entire enrollment is designated as head of household and relationships to the head are correct for other members (including the individual exiting the program).</p> <p>All members of the household accepted into a specific housing project or applicable to a service project are recorded within an HMIS and must either be the Head of Household or have an identified relationship to the Head of Household.</p>
Other System Issues	<p>The term Head of Household is not intended to mean the leader of the house, rather it is to identify one client by which to attach the other household members.</p> <p>There are no requirements for the identification of the Head of Household established within these standards. Continuums may elect a method of identification and/or funders may have a preference.</p> <p>It is expected that both the Head of Household and the household member are</p>

	<p>always in the database together in the same household at a particular project</p> <p>The system must allow for the Head of Household to leave the household and have the household maintain the same Household ID while assigning a new Head of Household.</p> <p>The system must allow for persons to enter or exit the household without having to complete a full program exit and new project entry of the entire household.</p>
XML	<Enrollment><RelationshipToHoH>
CSV	Enrollment
Change from 2010 Data Standard Notice	New data element

### 3.16 Client Location

Element Name	Client Location
Information Date	(date)
Field & Response(s) 1	HUD-assigned CoC code for the client's location
Element Type	Universal
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	Head of Household
Collection Point	Project entry and update
System Logic	<p>Continuum of Care Code must be collected by all projects with more than one Continuum of Care Code identified in Project Descriptor Data Element 2.3.</p> <p>Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Data is time sensitive and may change over the project stay. System must allow for updated information collection if change occurs and must record the date the information was collected as “update stage” information and retains all updates for historical purpose.</p>
Other System Issues	<p>In order to allow projects operating in multiple continuums to enter data into a single ‘host’ HMIS and provide data to each of the continuums in which they are serving clients, a continuum must be identified for each project entry. The Continuum of Care Code will be used in continuum reporting in the host HMIS to exclude irrelevant data; it will also be used as a parameter for data export in order to provide relevant data to other continuums.</p> <p>Data are to indicate the location of the client's current residence and must be updated if the client moves into a different CoC.</p> <p>Household data will have to move based on the Head of Household's identified</p>

	<p>location.</p> <p>Systems may set up defaults to the continuum code of the HMIS implementation, but must be able to accept any other continuum code identified in data element 2.3 for the project.</p> <p>For data quality it is recommended that the CoC codes used for this element should be limited to the same CoC codes used for element 2.3 Continuum of Care Code.</p>
XML	<EnrollmentCoC>
CSV	EnrollmentCoC
Change from 2010 Data Standard Notice	New element

### 3.17 Length of Time on Street, in an Emergency Shelter, or Safe Haven

Element Name	Length of Time on Street, in an Emergency Shelter, or Safe Haven	
Field & Response(s) 1	Continuously Homeless for at Least One Year	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Field & Response(s) 2	Number of Times the Client has been Homeless in the Past Three Years	
	0	0 (not homeless - Prevention only)
	1	1 (homeless only this time)
	2	2
	3	3
	4	4 or more
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field & Response(s) 2	<i>If 4 or more for "Number of Times the Client has been Homeless in the Past Three Years"</i>	
	Total Number of Months Homeless in the Past Three Years	
	100-112	integers from 0 to 12
	7	More than 12 months
	8	Client doesn't know
	9	Client refused
Field & Response(s) 3	Total number of months <b>continuously homeless</b> immediately prior to project entry	
	Text box for number of months (partial months i.e. 1 day – 30 days = 1 month)	

Field & Response(s) 4	Status Documented	
	0	No
	1	Yes
Element Type	Universal	
Project Type Applicability	All	
Funder: Program – Component Requested	All Programs All Components	
Data Collected About	Head of Households and Adults	
Collection Point	Project Entry	
System Logic	Collect once at project entry. System stores collected length of time on streets, in emergency shelter or safe haven and retains for historical purposes. Updates not required. Change only if data entry error.	
Other System Issues	This element in combination with the Program Specific disability elements is intended to identify an individual or household as chronically homeless.  It is no longer acceptable to solely use a check box to determine chronic homelessness.	
XML	<Enrollment><...>	
CSV	Enrollment	
Change from 2010 Data Standard Notice	New data element	

#### 4. Program-Specific Data Elements

Program-Specific Data Elements provide information about the characteristics of clients, the services that are provided, and client outcomes. The HMIS Federal Partners have cooperatively developed these elements. Some of the program specific data elements are collected across all federal partner programs. Others are limited to a single federal partner program or even further to a single component of one of the federal partner programs. Program specific guidance will be issued through HUD in cooperation with their partner programs for each of the federal partner programs utilizing HMIS that will provide users the specific guidance the federal program requires on each applicable element.

An HMIS must have the ability to enable and restrict visibility of elements based on the funding needs of the program. An HMIS may do this in whatever manner they choose (hard coding, customization via system administrators, etc.). HMIS vendors should note that no federal partner expects that any project would have all elements visible to the user. The preference among the federal partners is that only the program specific elements required for the programs that fund a specific project are visible to the user.

The Program-Specific Data Elements that are required for federal reporting include elements that may be used by more than one federal funder program:

4.1	<a href="#">Housing Status</a>	4.14	<i>Services Provided</i>
4.2	<a href="#">Income and Sources</a>	4.14 A	<a href="#">Services Provided – PATH Funded</a>
4.3	<a href="#">Non-Cash Benefits</a>	4.14 B	<a href="#">Services Provided - RHY</a>
4.4	<a href="#">Health Insurance</a>	4.14 C	<a href="#">Services Provided - HOPWA</a>
4.5	<a href="#">Physical Disability</a>	4.14 D	<a href="#">Services Provided - VA Funded</a>
4.6	<a href="#">Developmental Disability</a>		<i>Financial Assistance Provided</i>
4.7	<a href="#">Chronic Health Condition</a>	4.15 A	<a href="#">Financial Assistance Provided - HOPWA</a>
4.8	<a href="#">HIV/AIDS</a>	4.15 B	<a href="#">Financial Assistance Provided – VA-SSVF</a>
4.9	<a href="#">Mental Health Problem</a>	4.16	<i>Referrals Provided</i>
4.10	<a href="#">Substance Abuse</a>	4.16 A	<a href="#">Referrals Provided - PATH</a>
4.11	<a href="#">Domestic Violence</a>	4.16 B	<a href="#">Referrals Provided - RHY</a>
4.12	<a href="#">Contact</a>	4.17	<a href="#">Residential Move-In Date</a>
4.13	<a href="#">Date of Engagement</a>	4.18	<a href="#">Housing Assessment Disposition</a>
		4.19	<a href="#">Housing Assessment at Exit</a>

Program-Specific Data Elements that have been developed by one federal partner and are required for their use are:

<b>HHS: PATH Required Elements</b>	<b>HUD: HOPWA Required Elements</b>
4.20 <a href="#">Path Status</a>	4.39 <a href="#">Medical Assistance</a>
4.21 <a href="#">Connection with SOAR</a>	<b>HUD: RHSP Required Elements</b>
<b>HHS: RHY Required Elements</b>	4.40 <a href="#">Worst Housing Situation</a>
4.22 <a href="#">RHY-BCP Status</a>	<b>VA: SSVF Required Elements</b>
4.23 <a href="#">Sexual Orientation</a>	4.41 <a href="#">Veteran’s Information</a>
4.24 <a href="#">Last Grade Completed</a>	4.42 <a href="#">Percent of AMI</a>
4.25 <a href="#">School Status</a>	4.43 <a href="#">Last Permanent Address</a>
4.26 <a href="#">Employment Status</a>	
4.27 <a href="#">General Health Status</a>	
4.28 <a href="#">Dental Health Status</a>	
4.29 <a href="#">Mental Health Status</a>	
4.30 <a href="#">Pregnancy Status</a>	
4.31 <a href="#">Formerly a Ward of Child Welfare/Foster Care Agency</a>	
4.32 <a href="#">Formerly a Ward of Juvenile Justice System</a>	
4.33 <a href="#">Young Person’s Critical Issues</a>	
4.34 <a href="#">Referral Source</a>	
4.35 <a href="#">Commercial Sexual Exploitation</a>	
4.36 <a href="#">Transitional, Exit-care, or Aftercare Plan and Actions</a>	
4.37 <a href="#">Project Completion Status</a>	
4.38 <a href="#">Family Reunification Achieved</a>	

For each Program-Specific Data Element, multiple response categories are provided. Projects may choose to capture more detailed information (or finer response categories) as long as this information can be exactly mapped to the required response categories described in this section. For reporting purposes, an HMIS must be able to produce required report using the response categories exactly as they are presented in this section.

#### 4.1 Housing Status

Element Name	Housing Status							
Field & Response(s) 1	Homeless and At-Risk of Homelessness Status							
	1	Category 1 - Homeless						
	2	Category 2 - At imminent risk of losing housing						
	5	Category 3 - Homeless only under other federal statutes						
	6	Category 4 - Fleeing domestic violence						
	3	At-risk of homelessness						
	4	Stably Housed						
	8	Client doesn't know						
	9	Client refused						
	99	Data not collected						
Element Type	Program Specific							
Project Type Applicability	All							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
VA:SSVF	HP	RRH						
Data Collected About	Head of Household and Adults							
Collection Point	Project Entry							
System Logic	<p>Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.</p> <p>If the project collecting the data houses homeless and non-homeless persons in the same project AND uses HMIS for its Point-In-Time count, then data collection is required for ALL persons, not just the Head of Household and Adults.</p>							
Other System Issues	None							

XML	<Enrollment><HousingStatus>
CSV	Enrollment
Change from 2010 Data Standard Notice	<p>Housing Status has been moved from a Universal Data Element to Program Specific Data Element.</p> <p>Housing Status has changed to reflect HEARTH: Defining Homeless Final Rule</p> <p>The requirement to collect Housing Status at program exit has been removed for all projects.</p>

## 4.2 Income and Sources

Element Name	Income and Sources
Field & Response(s) 1	Information Date (date information was collected) [date field]
Field & Response(s) 2	Income from Any Source
	0 No
	1 Yes
	8 Client doesn't know
	9 Client refused
	99 Data not collected
<i>If Yes for "Income from any source"</i>	
<i>Indicate all sources and dollar amounts for the source that apply</i>	
Field & Response(s) 3	Earned income (i.e. employment income)
	0 No
	1 Yes
Dependent A – Dependent to Field & Response(s) 3-1	Monthly Amount [currency / decimal]
Field & Response(s) 4	Unemployment Insurance
	0 No
	1 Yes
Dependent B – Dependent to Field & Response(s) 4-1	Monthly Amount [currency / decimal]
Field & Response(s) 5	Supplemental Security Income (SSI)
	0 No
	1 Yes
Dependent C – Dependent to Field & Response(s) 5-1	Monthly Amount [currency / decimal]
Field & Response(s) 6	Social Security Disability Income (SSDI)
	0 No
	1 Yes
Dependent D – Dependent to Field & Response(s) 6-1	Monthly Amount [currency / decimal]
Field & Response(s) 7	VA Service-Connected Disability Compensation
	0 No
	1 Yes
Dependent E – Dependent to Field & Response(s) 7-1	Monthly Amount [currency / decimal]



Field & Response(s) 8	VA Non-Service-Connected Disability Pension	
	0	No
	1	Yes
Dependent F – Dependent to Field & Response(s) 8-1	Monthly Amount [currency / decimal]	
Field & Response(s) 9	Private disability insurance	
	0	No
	1	Yes
Dependent G – Dependent to Field & Response(s) 9-1	Monthly Amount [currency / decimal]	
Field & Response(s) 10	Worker's Compensation	
	0	No
	1	Yes
Dependent H – Dependent to Field & Response(s) 10-1	Monthly Amount [currency / decimal]	
Field & Response(s) 11	Temporary Assistance for Needy Families (TANF) [or use local name]	
	0	No
	1	Yes
Dependent I – Dependent to Field & Response(s) 11-1	Monthly Amount [currency / decimal]	
Field & Response(s) 12	General Assistance (GA) [or use local name]	
	0	No
	1	Yes
Dependent J – Dependent to Field & Response(s) 12-1	Monthly Amount [currency / decimal]	
Field & Response(s) 13	Retirement Income from Social Security	
	0	No
	1	Yes
Dependent K – Dependent to Field & Response(s) 13-1	Monthly Amount [currency / decimal]	
Field & Response(s) 14	Pension or retirement income from a former job	
	0	No
	1	Yes
Dependent L – Dependent to Field & Response(s) 14-1	Monthly Amount [currency / decimal]	
Field & Response(s) 15	Child support	
	0	No
	1	Yes
Dependent M – Dependent to Field & Response(s) 15-1	Monthly Amount [currency / decimal]	
Field & Response(s) 16	Alimony and other spousal support	
	0	No
	1	Yes
Dependent N – Dependent to Field & Response(s) 16-1	Monthly Amount [currency / decimal]	
Field & Response(s) 17	Other source	

	0	No
	1	Yes
Dependent O – Dependent to Field & Response(s) 17-1	Monthly Amount [currency / decimal]	
Dependent P – Dependent to Field & Response(s) 17	If Yes for “Other source” text box for Specify source	
Field & Response(s) 18	Total Monthly Income	\$____.00
Element Type	Program Specific	
Project Type Applicability	All	
Funder: Program – Component Requested	Funder: Program	Component
N/A for blackened components	HUD:CoC	HP PSH RRH SO SSO TH
	HUD:ESG	ES – e/e ES - nbn HP RRH SO
	HUD:HOPWA	H/M HI PH PHP STH STRMU TH
	HUD:HUD/VAS H	PSH
	HUD:RHSP	RA
	HHS:RHY	BCP – es BCP - p MGH SOP TLP D
	HHS:PATH	SO SSO
	VA:HCHV	EH
	VA: GPD	TH
	VA:SSVF	HP RRH
Data Collected About	Head of Household and Adults	
Collection Point	Project Entry, Update, Annual Assessment, and Project Exit.	
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.	
Other System Issues	<p>Data for the fields of this data element should be logically consistent. It is recommended that the HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered.</p> <ul style="list-style-type: none"> <li>• If there is a “yes” response to “Income from any source” then at least one source of income must be identified.</li> <li>• If a source is identified then a “ Monthly amount” must be entered.</li> <li>• If a “Monthly amount” is entered for any source then a “Total monthly income” amount is required.</li> <li>• If there is a “no” to Response 2 “Income from any source” then the HMIS must automatically record all sources as “no” and leave dollar amounts null or \$0.00.</li> </ul> <p>Note: When a client has income, but does not know the exact amount, a ‘Yes’ response should be recorded for both the overall income question and the specific source, and the income amount should be estimated.</p> <p>To reduce data collection and reporting burden</p> <ul style="list-style-type: none"> <li>• Systems are encouraged to auto-calculate total monthly income to avoid mathematical errors and reduce data collection (generate a \$0.00 for total monthly income if “Income from any source” = “no”)</li> </ul>	

	<ul style="list-style-type: none"> <li>If a client reports receiving income, an HMIS may be designed such that projects only need to directly enter “yes” for the income source the client receives and have the HMIS automatically generate a “no” response for the other income sources.</li> </ul> <p>The HMIS may facilitate data accuracy by automatically changing a “no” in “income from any source” to a “yes” if source(s) and dollar amount(s) are indicated.</p> <p>Updates are required for persons aging into adulthood.</p> <p>The income amounts recorded in an HMIS in Income and Sources do not necessarily equate to documentation of income for “rent calculation” purposes. A rental calculation may not be estimated and has additional sources. Vendors may elect to develop rent calculation tools but should not rely on the income and sources fields for calculations.</p>
XML	<IncomeAndSources>
CSV	IncomeBenefits
Change from 2010 Data Standard Notice	<p>Information date is a new field. It should reflect the data collection stage date or the date on which information was collected.</p> <p>Under the previous notice, this data element was required for all persons. This has been changed so that data collection is required for all Head of Households and adult household members, who will require collection for at least one member of a household comprised of only children.</p> <p>The 2010 data element “Income received during the past thirty days” has been replaced with “Income from any source” to indicate that on the date the information is collected the question is answered and, if yes, the dependent fields are completed.</p> <p>Specific income amounts for each source of income are now required.</p> <p>Two response categories have been changed: Veteran’s disability payment is now VA Service-Connected Disability Compensation and Veteran’s pension is now VA Non-Service-Connected Disability Pension</p> <p>Format clarification provided that each income source and dollar amount for the income source is its own field.</p>

### 4.3 Non-Cash Benefits

Element Name	Non-Cash Benefits	
Field & Response(s) 1	Information Date (date information was collected) [date field]	
Field & Response(s) 2	Non-Cash Benefits from Any Source	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
<i>If Yes for "Non-Cash Benefits from Any Source"</i> Indicate all sources that apply		
Field & Response(s) 3	Supplemental Nutrition Assistance Program (SNAP) (Previously known as Food Stamps)	
	0	No
	1	Yes
Field & Response(s) 4	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	
	0	No
	1	Yes
Field & Response(s) 5	TANF Child Care services (or use local name)	
	0	No
	1	Yes
Field & Response(s) 6	TANF transportation services (or use local name)	
	0	No
	1	Yes
Field & Response(s) 7	Other TANF-funded services	
	0	No
	1	Yes
Field & Response(s) 8	Section 8, public housing, or other ongoing rental assistance	
	0	No
	1	Yes
Field & Response(s) 9	Other source	
	0	No
	1	Yes
Field & Response(s) 10	Temporary rental assistance	
	0	No
	1	Yes
Dependent A – Dependent Field & Response(s) 9	<i>If Yes for "Other source"</i> text box for Specify source	
Element Type	Program Specific	
Project Type Applicability	All	

Funder: Program – Component Requested	Funder: Program	Component						
	N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH
HUD:ESG		ES – e/e	ES - nbn	HP	RRH	SO		
HUD:HOPWA		H/M	HI	PH	PHP	STH	STRMU	TH
HUD:HUD/VASH		PSH						
HUD:RHSP		RA						
HHS:RHY		BCP – es	BCP - p	MGH	SOP	TLP	D	
HHS:PATH		SO	SSO					
VA:HCHV		EH						
VA: GPD		TH						
VA:SSVF		HP	RRH					
Data Collected About	Head of Household and Adults							
Collection Point	Project Entry, Update, Annual Assessment, and Project Exit							
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.							
Other System Issues	<p>Data for the fields of this data element should be logically consistent. It is recommended that the HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered.</p> <ul style="list-style-type: none"> <li>• If there is a “yes” response to “Non-cash benefits from any source” then at least one source of non-cash benefit must be identified.</li> <li>• If there is a “no” response to “Non-cash benefit from any source” then the HMIS must automatically record all sources as “no”.</li> </ul> <p>To reduce data collection and reporting burden</p> <ul style="list-style-type: none"> <li>• If a client reports receiving non-cash benefits, an HMIS may be designed such that projects only need to directly enter “yes” for the benefit source the client receives and have the HMIS automatically generate a “no” response for the other benefit sources.</li> </ul> <p>The HMIS may facilitate data accuracy by automatically changing a “no” in “Receiving non-cash benefits from any source” to a “yes” if source(s) are indicated.</p> <p>Updates are required for persons aging into adulthood.</p> <p>Non-cash benefits may be entered into more detailed categories as long as these categories can be aggregated into the above-stated non-cash benefits.</p> <p>Format clarification provided that each non-cash benefit source is its own field.</p>							
XML	<NonCashBenefits>							
CSV	IncomeBenefits							
Change from 2010 Data	Information date is a new field. It should reflect the data collection stage date							

Standard Notice	<p>or the date on which information was collected.</p> <p>Under the previous notice, this data element was required for all adults and unaccompanied youth. This has been changed so that data collection is required for all Head of Households and adult household members, which will require collection for at least one member of a household comprised of only children.</p> <p>The 2010 data element “non-cash benefit received during the past thirty days” has been replaced with “Non-cash benefits from any source”.</p> <p>Health insurance coverage sources have been moved into a separate data element.</p>
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#### 4.4 Health Insurance

Element Name	Health Insurance	
Field & Response(s) 1	Information Date (date information was collected) [date field]	
Field & Response(s) 2	Covered by Health Insurance	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
<i>If Yes for “Covered by Health Insurance”</i>		
Indicate all sources that apply		
Field & Response(s) 3	MEDICAID	
	0	No
	1	Yes
Field & Response(s) 4	MEDICARE	
	0	No
	1	Yes
Field & Response(s) 5	State Children's Health Insurance Program (or use local name)	
	0	No
	1	Yes
Field & Response(s) 6	Veteran's Administration (VA) Medical Services	
	0	No
	1	Yes
Field & Response(s) 7	Employer – Provided Health Insurance	
	0	No
	1	Yes
Field & Response(s) 8	Health Insurance obtained through COBRA	
	0	No

	1	Yes
Field & Response(s) 9	Private Pay Health Insurance	
	0	No
	1	Yes
Field & Response(s) 10	State Health Insurance for Adults (or use local name)	
	0	No
	1	Yes
Dependent A – Dependent to Field & Response(s) 3 - 10  (HOPWA ONLY)	<i>If No (for each of the health insurance sources “no”)</i> Reason	
	1	Applied; decision pending
	2	Applied; client not eligible
	3	Client did not apply
	4	Insurance type N/A for this client
	8	Client doesn’t know
	9	Client refused
	99	Data not collected
Element Type	Program Specific	
Project Type Applicability	All	
Funder: Program – Component Requested  All Programs All Components	Funder: Program	Component
	HUD:CoC	HP PSH RRH SO SSO TH
	HUD:ESG	ES – e/e ES – nbn HP RRH SO
	HUD:HOPWA	H/M HI PH PHP STH STRMU TH
	HUD:HUD/VASH	PSH
	HUD:RHSP	RA
	HHS:RHY	BCP-es BCP-p MGH SOP TLP D
	HHS:PATH	SO SSO
	VA:HCHV	EH
	VA: GPD	TH
	VA:SSVF	HP RRH
Data Collected About	All Clients	
Collection Point	Project Entry, Update, Annual Assessment, and Project Exit	
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.	

Other System Issues	<p>Data for the fields of this data element should be logically consistent. It is recommended that the HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered.</p> <ul style="list-style-type: none"> <li>• If there is a “yes” response to “Covered by health insurance” then at least one source of health insurance must be identified.</li> <li>• If there is a “no” response to “Covered by health insurance” then the HMIS must automatically record all sources as “no”.</li> </ul> <p>To reduce data collection and reporting burden</p> <ul style="list-style-type: none"> <li>• If a client reports “Covered by health insurance” as “yes” an HMIS may be designed such that projects only need to directly enter “yes” for the health insurance received. The HMIS may automatically generate a “no” response for the other non-cash benefit sources.</li> </ul> <p>The HMIS may facilitate data accuracy by automatically changing a “no” in “Covered by health insurance” to a “yes” if source(s) are indicated.</p> <p>Updates are required for persons aging into adulthood.</p>
XML	<HealthInsurance>
CSV	IncomeBenefits
Change from 2010 Data Standard Notice	New data element, however, Medicaid, Medicare, State Children’s Health Insurance Program, and VA Medical were previously collected as part of Non-cash benefit element.

#### 4.5 Physical Disability

Element Name	Physical Disability
Field & Response(s) 1	Information Date (date information was collected) [date field]
Field & Response(s) 2	Physical Disability
	0   No
	1   Yes
	8   Client doesn’t know
	9   Client refused
	99   Data not collected
Dependent A – Dependent to Field & Response(s) 2	<i>If Yes for “Physical Disability”</i> Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
	0   No
	1   Yes
	8   Client doesn’t know
	9   Client refused
	99   Data not collected
Dependent B – Dependent to Field &	<i>If Yes for “Physical Disability”</i> Documentation of the disability and severity on file



Response(s) 2	0	No						
	1	Yes						
Dependent C – Dependent to Field & Response(s) 2	<i>If Yes for “Physical Disability”</i> Currently receiving services/treatment for this disability							
	0	No						
	1	Yes						
	8	Client doesn’t know						
	9	Client refused						
	99	Data not collected						
Element Type	Program Specific							
Project Type Applicability	All							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP – es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Clients							
Collection Point	Project Entry, Update, and Project Exit							
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.							
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.							
XML	<Disabilities>							
CSV	Disabilities							
Change from 2010 Data Standard Notice	<p>“Information date”, “Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently”, and “Documentation of the disability and severity on file” are new fields.</p> <p>“Currently receiving services/treatment for this disability” is to be used at all collection points.</p>							

#### 4.6 Developmental Disability

Element Name	Developmental Disability
Field & Response(s) 1	Information Date (date information was collected) [date field]

Field & Response(s) 2	Developmental Disability								
	0	No							
	1	Yes							
	8	Client doesn't know							
	9	Client refused							
	99	Data not collected							
Dependent A – Dependent to Field & Response(s) 2	<i>If Yes for "Developmental Disability"</i> Expected to substantially impair ability to live independently								
	0	No							
	1	Yes							
	8	Client doesn't know							
	9	Client refused							
	99	Data not collected							
Dependent B – Dependent to Field & Response(s) 2	<i>If Yes for "Developmental Disability"</i> Documentation of the disability and severity on file								
	0	No							
	1	Yes							
Dependent C – Dependent to Field & Response(s) 2	<i>If Yes for "Developmental Disability"</i> Currently receiving services/treatment for this disability								
	0	No							
	1	Yes							
	8	Client doesn't know							
	9	Client refused							
	99	Data not collected							
Element Type	Program Specific								
Project Type Applicability	All								
Funder: Program – Component Requested  N/A for blackened components	Funder: Program		Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH		
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO			
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH	
	HUD:HUD/VASH	PSH							
	HUD:RHSP	RA							
	HHS:RHY	BCP – es	BCP - p	MGH	SOP	TLP	D		
	HHS:PATH	SO	SSO						
	VA:HCHV	EH							
	VA: GPD	TH							
VA:SSVF	HP	RRH							
Data Collected About	All Clients								
Collection Point	Project Entry, Update and Project Exit								
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if								

	a change occurs mid-year. Allow corrections for data entry errors at all stages.
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
Change from 2010 Data Standard Notice	<p>“Information date”, “Expected to substantially impair ability to live independently”, and “Documentation of the disability and severity on file” are new fields.</p> <p>“Currently receiving services/treatment for this disability” is to be used at all collection points</p>

#### 4.7 Chronic Health Condition

Element Name	Chronic Health Condition	
Field & Response(s) 1	Information Date (date information was collected) [date field]	
Field & Response(s) 2	Chronic Health Condition	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field & Response(s) 2	<i>If Yes for “Chronic Health Condition”</i> Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent B – Dependent to Field & Response(s) 2	<i>If Yes for “Chronic Health Condition”</i> Documentation of the disability and severity on file	
	0	No
	1	Yes
Dependent C – Dependent to Field & Response(s) 2	<i>If Yes for “Chronic Health Condition”</i> Currently receiving services/treatment for this condition	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Program Specific	
Project Type Applicability	All	

Funder: Program – Component Requested	Funder: Program	Component						
	N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH
HUD:ESG		ES – e/e	ES – nbn	HP	RRH	SO		
HUD:HOPWA		H/M	HI	PH	PHP	STH	STRMU	TH
HUD:HUD/VASH		PSH						
HUD:RHSP		RA						
HHS:RHY		BCP –es	BCP - p	MGH	SOP	TLP	D	
HHS:PATH		SO	SSO					
VA:HCHV		EH						
VA: GPD		TH						
VA:SSVF		HP	RRH					
Data Collected About	All Clients							
Collection Point	Project Entry, Update and Project Exit							
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.							
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.							
XML	<Disabilities>							
CSV	Disabilities							
Change from 2010 Data Standard Notice	<p>“Information date”, “Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently”, and “Documentation of the disability and severity on file” are new fields.</p> <p>“Currently receiving services/treatment for this condition” is to be used at all collection points.</p>							

#### 4.8 HIV/AIDS

Element Name	HIV / AIDS	
Field & Response(s) 1	Information Date (date information was collected) [date field]	
Field & Response(s) 2	HIV / AIDS	
	0	No
	1	Yes
	8	Client doesn’t know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field & Response(s) 2	<i>If Yes for “HIV/AIDS”</i>	
	Expected to substantially impair ability to live independently	
	0	No
	1	Yes
	8	Client doesn’t know

	9	Client refused						
	99	Data not collected						
Dependent B – Dependent to Field & Response(s) 2	<i>If Yes for “HIV / AIDS”</i> Documentation of the disability and severity on file							
	0	No						
	1	Yes						
Dependent C – Dependent to Field & Response(s) 2	<i>If Yes for “HIV / AIDS”</i> Currently receiving services/treatment for this condition							
	0	No						
	1	Yes						
	8	Client doesn’t know						
	9	Client refused						
	99	Data not collected						
Element Type	Program Specific							
Project Type Applicability	All							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP – es	BCP – p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Clients							
Collection Point	Project Entry, Update and Project Exit							
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.							
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.							
XML	<Disabilities>							
CSV	Disabilities							
Change from 2010 Data Standard Notice	<p>“Information date”, “Expected to substantially impair ability to live independently”, and “Documentation of the disability and severity on file” are new fields.</p> <p>“Currently receiving services/treatment for this condition” is to be used at all collection points.</p>							

#### 4.9 Mental Health Problem

Element Name	Mental Health Problem	
Field & Response(s) 1	Information Date (date information was collected) [date field]	
Field & Response(s) 2	Mental Health Problem	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field & Response(s) 2	<i>If Yes for "Mental Health Problem"</i> Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent B – Dependent to Field & Response(s) 2	<i>If Yes for "Mental Health Problem"</i> Documentation of the disability and severity on file	
	0	No
	1	Yes
Dependent C – Dependent to Field & Response(s) 2	<i>If Yes for "Mental Health Problem"</i> Currently receiving services/treatment for this condition	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent D – Dependent to Field & Response(s) 2  (PATH ONLY)	<i>If Yes for "Mental Health Problem" (PATH only)</i> How confirmed	
	1	Unconfirmed; presumptive or self-report
	2	Confirmed through assessment and clinical evaluation
	3	Confirmed by prior evaluation or clinical records
Dependent E – Dependent to Field & Response(s) 2  (PATH ONLY)	<i>If Yes for "Mental Health Problem" (PATH only)</i> Serious mental illness (SMI) and, if SMI, how confirmed	
	0	No
	1	Unconfirmed; presumptive or self-report
	2	Confirmed through assessment and clinical evaluation
	3	Confirmed by prior evaluation or clinical records
	9	Client refused
Element Type	Program Specific	

Project Type Applicability	All									
Funder: Program – Component Requested	Funder: Program	Component								
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH			
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO				
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH		
	HUD:HUD/VASH	PSH								
	HUD:RHSP	RA								
	HHS:RHY	BCP – es	BCP – p	MGH	SOP	TLP	D			
	HHS:PATH	SO	SSO							
	VA:HCHV	EH								
	VA: GPD	TH								
	VA:SSVF	HP	RRH							
Data Collected About	All Clients									
Collection Point	Project Entry, Update and Project Exit									
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.									
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.									
XML	<Disabilities>									
CSV	Disabilities									
Change from 2010 Data Standard Notice	<p>“Information date” and “Documentation of the disability and severity on file” are new fields.</p> <p>“Currently receiving services/treatment for this condition” is to be used at all collection points.</p> <p>PATH-required fields pertaining to how staff determined the client’s mental health status and serious mental illness have also been added.</p>									

#### 4.10 Substance Abuse

Element Name	Substance Abuse	
Field & Response(s) 1	Information Date (date information was collected) [date field]	
Field & Response(s) 2	Substance Abuse Problem	
	0	No
	1	Alcohol abuse
	2	Drug abuse
	3	Both alcohol and drug abuse
	8	Client doesn’t know
	9	Client refused
	99	Data not collected

Dependent A – Dependent to Field & Response(s) 2	<i>If Alcohol abuse, Drug abuse, or Both alcohol and drug abuse for “Substance Abuse Problem”</i>							
	Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently							
	0	No						
	1	Yes						
	8	Client doesn’t know						
	9	Client refused						
99	Data not collected							
Dependent B – Dependent to Field & Response(s) 2	<i>If Alcohol abuse, Drug abuse, or Both alcohol and drug abuse for “Substance Abuse Problem”</i>							
	Documentation of the disability and severity on file							
	0	No						
	1	Yes						
Dependent C – Dependent to Field & Response(s) 2	<i>If Alcohol abuse, Drug abuse, or Both alcohol and drug abuse to “Substance Abuse Problem”</i>							
	Currently receiving services/treatment for this condition							
	0	No						
	1	Yes						
	8	Client doesn’t know						
	9	Client refused						
99	Data not collected							
Dependent D – Dependent to Field & Response(s) 2  (PATH ONLY)	<i>If Alcohol abuse, Drug abuse, or Both alcohol and drug abuse for “Substance Abuse Problem”</i>							
	How confirmed							
	1	Unconfirmed; presumptive or self-report						
	2	Confirmed through assessment and clinical evaluation						
3	Confirmed by prior evaluation or clinical records							
Element Type	Program Specific							
Project Type Applicability	All							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
VA:SSVF	HP	RRH						
Data Collected About	All Clients							



Collection Point	Project Entry, Update and Project Exit
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.  Record date the information was collected and the client's substance abuse status on that date. System stores collected data and retains for historical purposes.
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
Change from 2010 Data Standard Notice	"Information date" and "Documentation of the disability and severity on file" are new fields.  "Currently receiving services/treatment for this condition" is to be used at all collection points.  PATH-required field pertaining to how staff determined the client's substance use/abuse status have also been added.

#### 4.11 Domestic Violence

Element Name	Domestic Violence	
Field & Response(s) 1	Information Date (date information was collected) [date field]	
Field & Response(s) 2	Domestic Violence Victim/Survivor	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field & Response(s) 2	<i>If Yes for "Domestic Violence Victim/Survivor"</i> When experience occurred	
	1	Within the past three months
	2	Three to six months ago (excluding six months exactly)
	3	Six months to one year ago (excluding one year exactly)
	4	One year ago or more
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Program Specific	
Project Type Applicability	All	
Funder: Program –	Funder: Program	Component

Component Requested  N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP – es	BCP – p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	Head of Household and Adults							
Collection Point	Project Entry, Update							
System Logic	<p>The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.</p> <p>Data are time sensitive and may change over the project stay. System must allow for updated information collection if change occurs and must record the date the information was collected as “update stage” information and retains all updates for historical purpose.</p>							
Other System Issues	None							
XML	<DomesticViolence>							
CSV	HealthAndDV							
Change from 2010 Data Standard Notice	“Information date” is a new field.							

#### 4.12 Contact

Element Name	Contact							
Field & Response(s) 1	Date of Contact (date) [date field]							
Field & Response(s) 2	Location of Contact							
	1	Place not meant for habitation						
	2	Service setting, non-residential						
	3	Service setting, residential						
Element Type	Program Specific							
Project Type Applicability	4 - Street Outreach							
	6 - Services Only							
Funder: Program – Component Requested	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
N/A for blackened components	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						

	HUD:RHSP	RA						
	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	Head of Household and Adults							
Collection Point	Project Entry, Update, Project Exit							
System Logic	<p>Data are time sensitive and may change over the project stay. The system must record the appropriate collection stage for each element. Systems must also allow for updated information as a change occurs. Allow corrections for data entry errors at all stages.</p> <p>One record of contact is required for each contact made.</p> <p>The data in this element are transactional data; each time there is a contact a record of the contact must be recorded including the date and contact information.</p>							
Other System Issues	None							
XML	<Services>							
CSV	Services							
Change from 2010 Data Standard Notice	Under the previous notice, the time of contact was required; it is now optional.							

#### 4.13 Date of Engagement

Element Name	Dates of Engagement							
Field & Response(s) 1	Date of Engagement (date) [date field]							
Element Type	Program Specific							
Project Type Applicability	1 – Emergency Shelter (night by night) 4 - Street Outreach 6 - Services Only							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	Head of Household and Adults							

Collection Point	Update
System Logic	Only one date of engagement is allowed between the project entry date and project exit date.
Other System Issues	If a client returns to the project at a later date the previous date of engagement does not apply to the new project entry. The client must be re-entered based on the new project entry and project exit date service period.  It is also possible that a case may be closed without the client becoming engaged and thus null in that client record.
XML	<DateOfEngagement>
CSV	Enrollment
Change from 2010 Data Standard Notice	Collection point clarified.

#### 4.14 Services Provided

##### 4.14 A Services Provided – PATH Funded

Element Name	Services Provided –PATH Funded							
Field & Response(s) 1	Date of Service (date) [date field]							
Field & Response(s) 2	Type of PATH FUNDED Service Provided							
	1	Outreach						
	2	Screening/assessment						
	3	Habilitation/rehabilitation						
	4	Community mental health						
	5	Substance use treatment						
	6	Case management						
	7	Residential supportive services						
	8	Housing minor renovation						
	9	Housing moving assistance						
	10	Housing technical assistance						
	11	Security deposits						
	12	One-time rent for eviction prevention						
13	Other PATH funded service							
Element Type	Program Specific							
Project Type Applicability	4 - Street Outreach							
	6 - Services Only							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
HUD:RHSP	RA							

	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	Head of Household and Adults							
Collection Point	As provided - update							
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs and must record the date the information was collected as “update stage” information and retains all updates for historical purpose.							
Other System Issues	<p>The data in this element are transactional data; each time the service is delivered a record of the date of service and the service element must be maintained.</p> <p>If a service benefits the entire household it must be recorded for the Head of Household.</p> <p>PATH only records services that are PATH funded. If providers want to collect other services provided then a separate element must be created to distinguish PATH funded services from non-PATH funded services.</p> <p>PATH only will report on persons who received services who are enrolled.</p>							
XML	<Services>							
CSV	Services							
Change from 2010 Data Standard Notice	The previous notice included data element 4.15H <i>Services Provided</i> as an optional data element. This data element is specific to the funder; program requested.							

**4.14 B Services Provided - RHY**

Element Name	Services Provided - RHY	BCP- PREV.	BCP- ES	TLP & MGH	SOP	DEMO
Field & Response(s) 1	Date of Service (date) [date field]	X	X	X	X	X
Field & Response(s) 2	Type of RHY Service					
	1 Basic support services	X	X	X		X
	2 Community service/service learning (CSL)	X	X	X		X
	3 Counseling/therapy	X	X	X		X
	4 Dental care	X	X	X		X
	5 Education	X	X	X		X
	6 Employment and training services	X	X	X		X
	7 Criminal justice /legal services	X	X	X		X
	8 Life skills training	X	X	X		X
	9 Parenting education for parent of youth	X	X	X		X
	10 Parenting education for youth with children	X	X	X		X
	11 Peer (youth) counseling	X	X	X		X
	12 Post-natal care			X		X
	13 Pre-natal care			X		X
	14 Health/medical care	X	X	X		X
	15 Psychological or psychiatric care	X	X	X		X
	16 Recreational activities	X	X	X		X
	17 Substance abuse assessment and/or treatment	X	X	X		X
	18 Substance abuse prevention	X	X	X		X
	19 Support group	X	X	X		X
	20 Preventative – overnight interim, respite	X				
	21 Preventative – formal placement in an alternative setting outside of BCP	X				
	22 Preventative – entry into BCP after preventative services	X				
	23 Street Outreach – Health and Hygiene Products Distributed				X	
	24 Street Outreach – Food and Drink Items				X	
25 Street Outreach – Services Information/Brochures				X		
Element Type	Program Specific					
Project Type Applicability	1 - Emergency Shelter					
	2 - Transitional Housing					
	6 - Services Only					
	12 - Homelessness Prevention					
Funder: Program Component	Funder: Program	Component				
	HUD:CoC	HP	PSH	RRH	SO	SSO

Requested  N/A for blackened components	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Clients receiving services							
Collection Point	As provided - update							
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs and must record the date the information was collected as “update stage” information and retains all updates for historical purpose.							
Other System Issues	<p>The data in this element are transactional data; each time the service is delivered a record of the date of service and the service element must be maintained.</p> <p>If service benefits entire household, it may be recorded solely for the Head of Household.</p>							
XML	<Services>							
CSV	Services							
Change from 2010 Data Standard Notice	The previous notice included data element 4.15H <i>Services Provided</i> as an optional data element. This data element is specific to the funder: program requested.							

#### 4.14 C Services Provided - HOPWA

Element Name	Services Provided - HOPWA	
Field & Response(s) 1	Date of Service (date) [date field]	
Field & Response(s) 2	Type of Service	
	1	Adult day care and personal assistance
	2	Case management
	3	Child care
	4	Criminal justice/legal services
	5	Education
	6	Employment and training services
	7	Food/meals/nutritional services
	8	Health/medical care
	9	Life skills training
	10	Mental health care/counseling
	11	Outreach and/or engagement
12	Substance abuse services/treatment	

	13	Transportation						
	14	Other HOPWA funded service						
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	3 - PH - Permanent Supportive Housing							
	6 - Services Only							
	12 - Homelessness Prevention							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
	Data Collected About	All Clients receiving services						
Collection Point	As provided - update Note: HOPWA requires that all “stayers” at the end of their annual operating year and prior to the generation of their Annual Report (CAPER or APR) enter all services provided through the end of the operating year.							
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs and must record the date the information was collected as “update stage” information and retains all updates for historical purpose.							
Other System Issues	The data in this element are transactional data; each time the service is delivered a record of the date of service and the service element must be maintained.  If service benefits entire household, it may be recorded solely for the Head of Household.							
XML	<Services>							
CSV	Services							
Change from 2010 Data Standard Notice	The previous notice included data element 4.15H <i>Services Provided</i> as an optional data element. This data element is specific to the funder: program requested.							



**4.14 D Services Provided – SSVF**

Element Name	Services Provided – SSVF	
Field & Response(s) 1	Date of Service (date)	
Field & Response(s) 2	Type of Service	
	1	Outreach services
	2	Case management services
	3	Assistance obtaining VA benefits
	4	Assistance obtaining/coordinating other public benefits
	5	Direct provision of other public benefits
	6	Other (non-TFA) supportive service approved by VA
Dependent A – Dependent to Field 2 Response 3	<i>If “Assistance obtaining VA benefits”</i>	
	1	VA vocational and rehabilitation counseling
	2	Employment and training services
	3	Educational assistance
	4	Health care services
Dependent B – Dependent to Field 2 Response 4	<i>If “Assistance obtaining/coordinating other public benefits”</i>	
	1	Health care services
	2	Daily living services
	3	Personal financial planning services
	4	Transportation services
	5	Income support services
	6	Fiduciary and representative payee services
	7	Legal services – child support
	8	Legal services – eviction prevention
	9	Legal services – outstanding fines and penalties
	10	Legal services – restore/acquire driver’s license
	11	Legal services – other
	12	Child care
	13	Housing counseling
Dependent C – Dependent to Field 2 Response 5	<i>If “Direct provision of other public benefits”</i>	
	1	Personal financial planning services
	2	Transportation services
	3	Income support services
	4	Fiduciary and representative payee services
	5	Legal services – child support
	6	Legal services – eviction prevention
	7	Legal services – outstanding fines and penalties
	8	Legal services – restore/acquire driver’s license
	9	Legal services – other
	10	Child care
11	Housing counseling	
Dependent D – Dependent	<i>If “Other(Non-TFA) Supportive Service approved by VA”</i>	

to Field 2 Response 6	text box for Specify							
Element Type	Program Specific							
Project Type Applicability	12 - Homelessness Prevention							
	13 - PH - Rapid Re-Housing							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Clients receiving services							
Collection Point	As provided							
System Logic	Services will be recorded as they are provided. The system must allow for a theoretically unlimited number of records per enrollment. Users must be able to edit existing records and delete records entered in error.							
Other System Issues	Services will be recorded for the head of household (only) unless a specific service is of benefit only to a particular household member.							
XML	<Services>							
CSV	Services							
Change from 2010 Data Standard Notice	The previous notice included data element 4.15H <i>Services Provided</i> as an optional data element. This data element is specific to the funder: program requested.							

#### 4.15 Financial Assistance Provided

##### 4.15 A – Financial Assistance - HOPWA

Element Name	Financial Assistance				
Field & Response(s) 1	Date of financial assistance (date) [date field]				
Field & Response(s) 2	Financial Assistance Type			PHP	STRMU
	1	Rental assistance		X	X
	2	Security deposits		X	
	3	Utility deposits		X	
	4	Utility payments		X	X
	7	Mortgage assistance			X
Field & Response(s) 3	Financial Assistance Amount (amount)				
Element Type	Program Specific				
Project Type Applicability	6 - Services Only				

	12 - Homelessness Prevention							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
	Data Collected About	Head of Households						
Collection Point	As provided - update							
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs, must record the date the information was collected as “update stage” information and retains all updates for historical purpose.							
Other System Issues	<p>The data in this element are transactional data; each time there is financial assistance provided a record of the assistance must be recorded including the date and financial assistance information.</p> <p>Records of financial assistance should be attached to the Head of Household.</p>							
XML	<Services>							
CSV	Services							
Change from 2010 Data Standard Notice	New data element							

#### 4.15 B – Financial Assistance – SSVF

Element Name	Financial Assistance – SSVF	
Field & Response(s) 1	Date of financial assistance (date)	
Field & Response(s) 2	Financial Assistance Amount (amount)	
Field & Response(s) 3	Financial Assistance Type	
	1	Rental assistance
	4	Utility fee payment assistance
	2	Security deposit
	3	Utility deposit
	5	Moving costs
	8	Transportation services: tokens/vouchers
	9	Transportation services: vehicle repair/maintenance
	10	Child Care
	11	General housing stability assistance - emergency supplies

	12	General housing stability assistance - other						
	14	Emergency housing assistance						
Element Type	Program Specific							
Project Type Applicability	12 - Homelessness Prevention							
	13 - PH - Rapid Re-Housing							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All clients receiving financial assistance.							
Collection Point	As provided							
System Logic	Financial assistance will be recorded as it is provided. The system must allow for a theoretically unlimited number of records per enrollment. Users must be able to edit existing records and delete records entered in error.							
Other System Issues	Financial assistance will be recorded for the head of household (only) unless a specific service is of distinct benefit only to a particular household member.							
XML	<Services>							
CSV	Services							
Change from 2010 Data Standard Notice	New data element							

## 4.16 Referrals Provided

### 4.16 A Referrals Provided - PATH

Element Name	Referrals Provided PATH	
Field & Response(s) 1	Date of Referral (date) [date field]	
Field & Response(s) 2	Type of Referral	
	1	Community Mental Health
	2	Substance Use Treatment
	3	Primary Health Services
	4	Job Training
	5	Educational Services
	6	Relevant Housing Services
	7	Housing Placement Assistance

	8	Income Assistance						
	9	Employment Assistance						
	1	Medical Assistance						
	0							
Dependent A – Dependent to Field & Response(s) 2	<i>If any “Type of Referral” made</i> Select Outcome for each							
		Attained						
		Not attained						
		Unknown						
Element Type	Program Specific							
Project Type Applicability	4 - Street Outreach							
	6 - Services Only							
Funder: Program –Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VA SH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
	Data Collected About	All Head of Households and Adults						
Collection Point	As provided - update							
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs, must record the date the information was collected as “update stage” information and retains all updates for historical purpose.							
Other System Issues	<p>The data in this element are transactional data; each time there is a referral a record of the referral must be recorded.</p> <p>Multiple types of the same referral may be made over the course of project enrollment. Each referral should have an outcome response.</p> <p>Referral outcome is being shown as a dependent response. However, the responses of attained, not attained, or unknown may have better ways of presentation for data collection than as dependent fields as the response may not be known simultaneous with identification of the referral. Vendors may elect means other than a dependent field to improve data quality. The information is required on reporting.</p>							

	PATH only will report on persons who received services who are enrolled.
XML	<Services>
CSV	Services
Change from 2010 Data Standard Notice	New data element

#### 4.16 B Referrals Provided - RHY

Element Name	Referrals Provided							
Field & Response(s) 1	Date of Referral (date) [date field]							
Field & Response(s) 2	Type of Referral							
	1	Child Care Non-TANF						
	2	Supplemental Nutritional Assistance Program (Food Stamps)						
	3	Education – McKinney/Vento Liaison Assistance to Remain in School						
	4	HUD Section 8 or Other Permanent Housing Assistance						
	5	Individual Development Account						
	6	Medicaid						
	7	Mentoring Program Other than RHY Agency						
	8	National Service (Americorp, VISTA, Learn and Serve)						
	9	Non-Residential Substance Abuse or Mental Health Program						
	10	Other Public – Federal, State, or Local Program						
	11	Private Non-profit Charity or Foundation Support						
	12	SCHIP						
	13	SSI, SSDI, or other Disability Insurance						
	14	TANF or other Welfare/Non-Disability Income Maintenance (all TANF Services)						
	15	Unemployment Insurance						
	16	WIC						
17	Workforce Development (WIA)							
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	6 - Services Only							
	12 - Homelessness Prevention							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					

	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Head of Households and Adults							
Collection Point	Update							
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs, must record the date the information was collected as "update stage" information and retains all updates for historical purpose.							
Other System Issues	<p>The data in this element are transactional data; each time there is a referral a record of the referral must be recorded.</p> <p>Multiple types of the same referral may be made over the course of project enrollment.</p>							
XML	<Services>							
CSV	Services							
Change from 2010 Data Standard Notice	New data element							

#### 4.17 Residential Move-In Date

Element Name	Residential Move-In Date							
Field & Response(s) 1	Information Date (date information was collected) [date field]							
Field & Response(s) 2	In Permanent Housing							
	0	No						
	1	Yes						
Dependent A – Dependent to Field & Response(s) 2	<i>If Yes for "In Permanent Housing"</i> Date of Move-In (date) [date field]							
Element Type	Program Specific							
Project Type Applicability	13 - PH - Rapid Re-Housing							
Funder: Program – Component Requested	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP- es	BCP - p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Clients							

Collection Point	Project entry and update
System Logic	Collect once at each project entry and again as an update to “yes” when the client enters housing if the client is not in the RRH housing at the time of project entry.
Other System Issues	<p>When counting an RRH for inclusion in the Housing Inventory Count and “no” is indicated to “in permanent housing” all persons in the household should be excluded from counts of persons served in RRH.</p> <p>This element is an alternative to creating a pre-entry, services-only project for RRH. Should an HMIS system support pre-entry project functionality then this element would not be required and instead the RRH “project entry date” and the “residential move-in date” would be the same date.</p>
XML	<ResidentialMoveInDate>
CSV	Enrollment
Change from 2010 Data Standard Notice	New data element

#### 4.18 Housing Assessment Disposition

Element Name	Housing Assessment Disposition							
Field & Response(s) 1	Assessment Disposition							
	1	Referred to emergency shelter/safe haven						
	2	Referred to transitional housing						
	3	Referred to rapid re-housing						
	4	Referred to permanent supportive housing						
	5	Referred to homelessness prevention						
	6	Referred to street outreach						
	7	Referred to other continuum project type						
	8	Referred to a homelessness diversion program						
	9	Unable to refer/accept within continuum; ineligible for continuum projects						
	10	Unable to refer/accept within continuum; continuum services unavailable						
	11	Referred to other community project (non-continuum)						
	12	Applicant declined referral/acceptance						
	13	Applicant terminated assessment prior to completion						
14	Other/specify							
Dependent A – Dependent to Field & Response(s) 1	<i>If Other/ specify for “Assessment Disposition”</i> Text box							
Element Type	Program Specific							
Project Type Applicability	14 - Coordinated Assessment (or other depending on CoC design of Coordinated Assessment system)							
Funder: Program – Component Requested	Funder: Program		Component					
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		



Components must be determined at the local level	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA:GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	Head of Household							
Collection Point	Project Exit							
System Logic	Collect once at or by project exit or when the information is known. System stores collected information as “project exit stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	Unknown							
XML	<HousingAssessmentDisposition>							
CSV	Exit							
Change from 2010 Data Standard Notice	New data element							

#### 4.19 Housing Assessment at Exit

Element Name	Housing Assessment at Exit	
Field & Response(s) 1	Housing Assessment at Exit	
	1	Able to maintain the housing they had at project entry
	2	Moved to new housing unit
	3	Moved in with family/friends on a temporary basis
	4	Moved in with family/friends on a permanent basis
	5	Moved to a transitional or temporary housing facility or program
	6	Client became homeless – moving to a shelter or other place unfit for human habitation
	7	Client went to jail/prison
	10	Client died
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field & Response(s) 1	<i>If Able to maintain the housing they had at project entry for “Housing Assessment at Exit”</i>	
	Subsidy information	
	1	Without a subsidy
	2	With the subsidy they had at project entry
	3	With an on-going subsidy acquired since project entry
4	Only with financial assistance other than a subsidy	

Dependent B – Dependent to Field & Response(s) 1	<i>If Moved to new housing unit for “Housing Assessment at Exit”</i>							
	Subsidy information							
	1	With on-going subsidy						
	2	Without an on-going subsidy						
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	3 - PH - Permanent Supportive Housing							
	6 - Services Only							
	12 - Homelessness Prevention							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
	Data Collected About	All Clients						
Collection Point	Project Exit							
System Logic	Collect once at each project exit. System stores collected information as “project exit stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	None							
XML	<ExitHousingAssessment>							
CSV	Exit							
Change from 2010 Data Standard Notice	New data element							

## PATH REQUIRED ELEMENTS

### 4.20 PATH Status

Element Name	PATH Status	
Field & Response(s) 1	Date of Status Determination (date) [date field]	
Field & Response(s) 2	Client Became Enrolled in PATH	
	0	No

	1	Yes
Dependent A – Dependent to Field & Response(s) 2	<i>If No for “Client Became Enrolled in PATH”</i>	
	Reason not enrolled	
	1	Client was found ineligible for PATH
	2	Client was not enrolled for other reason(s)
Element Type	Program Specific	
Project Type Applicability	4 - Street Outreach	
	6 - Services Only	
Funder: Program – Component Requested	Funder: Program	Component
N/A for blackened components	HUD:CoC	HP PSH RRH SO SSO TH
	HUD:ESG	ES – e/e ES – nbn HP RRH SO
	HUD:HOPWA	H/M HI PH PHP STH STRMU TH
	HUD:HUD/VASH	PSH
	HUD:RHSP	RA
	HHS:RHY	BCP-es BCP-p MGH SOP TLP D
	HHS:PATH	SO SSO
	VA:HCHV	EH
	VA: GPD	TH
	VA:SSVF	HP RRH
	Data Collected About	Head of Household and adults
Collection Point	Update (Collect once at or before exit when the status is determined.)	
System Logic	Collect once at or before each project exit. System stores collected information as “update” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.	
Other System Issues	<p>Only one PATH status date and response is allowed for each project stay. If a client returns to the project at a later date the previously entered data does not apply and a new response must be entered based on this new project entry and project exit date service period.</p> <p>If the HMIS supports requiring elements, then this element and its dependent response should be required for PATH and the client should not be able to be exited without a response to this element. This element is critical to PATH reporting.</p>	
XML	<PATHStatus>	
CSV	Enrollment	
Change from 2010 Data Standard Notice	New element required for PATH	

#### 4.21 Connection with SOAR

Element Name	Connection with SOAR	
Field & Response(s) 1	Connection with SOAR	
	0	No
	1	Yes

	8	Client doesn't know						
	9	Client refused						
	99	Data not collected						
Element Type	Program Specific							
Project Type Applicability	4 - Street Outreach							
	6 - Services Only							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	Head of Household and Adults							
Collection Point	Project Exit							
System Logic	Collect once at each project exit. System stores collected information as “project exit stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	If the SOAR program is locally available CoC's may find this element helpful to their CoCs for implementation in programs other than PATH.							
XML	<ConnectionWithSOAR>							
CSV	Exit							
Change from 2010 Data Standard Notice	New data element							

## RHY REQUIRED ELEMENTS

### 4.22 RHY - BCP Status

Element Name	RHY - BCP Status	
Field & Response(s) 1	Date of Status Determination (date) [date field]	
Field & Response(s) 2	FYSB Youth	
	0	No
	1	Yes
Dependent A – Dependent to Field & Response(s) 2	<i>If No for “FYSB Youth”</i> Reason for not providing services	
	1	Out of age range
	2	Ward of the State – Immediate Reunification

	3	Ward of the Criminal Justice System – Immediate Reunification						
	4	Other						
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	12 - Homelessness Prevention							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Clients							
Collection Point	Update (Collect once before exit.)							
System Logic	Collect once at or before each project exit. System stores collected information as “update” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	<p>Only one RHY status date and only one response for “FYSB Youth” is allowed for each project stay. If a client returns to the project at a later date the previous data does not apply and must be entered based on this project entry and project exit date service period.</p> <p>If the system supports required elements, then this element should be required for RHY:BCP-es funded projects and the case should not be able to be closed without a response to this element.</p> <p>When counting a Basic Center Program Shelter for inclusion in the Housing Inventory Count and RHY reporting, persons identified as FYSB Youth – “No” should be excluded from counts of persons served.</p>							
XML	<RHYBCPStatus>							
CSV	Enrollment							
Change from 2010 Data Standard Notice	New element required for HHS: RHY-BCP							

#### 4.23 Sexual Orientation

Element Name	Sexual Orientation	
Field & Response(s) 1	Sexual Orientation	
	1	Heterosexual

	2	Gay
	3	Lesbian
	4	Bisexual
	5	Questioning / Unsure
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Program Specific	
Project Type Applicability	1 - Emergency Shelter	
	2 - Transitional Housing	
	6 - Services Only	
	12 - Homelessness Prevention	
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component
	HUD:CoC	HP PSH RRH SO SSO TH
	HUD:ESG	ES – e/e ES – nbn HP RRH SO
	HUD:HOPWA	H/M HI PH PHP STH STRMU TH
	HUD:HUD/VASH	PSH
	HUD:RHSP	RA
	HHS:RHY	BCP-es BCP-p MGH SOP TLP D
	HHS:PATH	SO SSO
	VA:HCHV	EH
	VA: GPD	TH
	VA:SSVF	HP RRH
Data Collected About	All Head of Households and Youth	
Collection Point	Project Entry	
System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.	
Other System Issues	None	
XML	<SexualOrientation>	
CSV	Enrollment	
Change from 2010 Data Standard Notice	New data element	

#### 4.24 Last Grade Completed

Element Name	Last Grade Completed	
Field & Response(s) 1	Last Grade Completed	
	1	Less than Grade 5
	2	Grades 5-6
	3	Grades 7-8
	4	Grades 9-11

	5	Grade 12
	6	School program does not have grade levels
	7	GED
	10	Some college
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Program Specific	
Project Type Applicability	1 - Emergency Shelter	
	2 - Transitional Housing	
	12 - Homelessness Prevention	
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component
	HUD:CoC	HP PSH RRH SO SSO TH
	HUD:ESG	ES – e/e ES – nbn HP RRH SO
	HUD:HOPWA	H/M HI PH PHP STH STRMU TH
	HUD:HUD/VASH	PSH
	HUD:RHSP	RA
	HHS:RHY	BCP-es BCP-p MGH SOP TLP D
	HHS:PATH	SO SSO
	VA:HCHV	EH
	VA: GPD	TH
	VA:SSVF	HP RRH
	Data Collected About	All Head of Households and Youth
Collection Point	Project Entry	
System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.	
Other System Issues	None	
XML	<LastGradeCompleted>	
CSV	EmploymentEducation	
Change from 2010 Data Standard Notice	New data element - Element is new and a RHY only data element. If a system previously collected Education 4.15B from the 2010 standards and elects to continue to collect data in that format for projects other than RHY that is a system/CoC decision, not an HMIS requirement. RHY projects must collect the data in this format and data from 2010 – 4.15B cannot be mapped.	

#### 4.25 School Status

Element Name	School Status	
Field & Response(s) 1	School Status	
	1	Attending school regularly
	2	Attending school irregularly

	3	Graduated from high school						
	4	Obtained GED						
	5	Dropped out						
	6	Suspended						
	7	Expelled						
	8	Client doesn't know						
	9	Client refused						
	99	Data not collected						
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	12 - Homelessness Prevention							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Head of Households and Youth							
Collection Point	Project Entry							
System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	None							
XML	<SchoolStatus>							
CSV	EmploymentEducation							
Change from 2010 Data Standard Notice	New data element							

#### 4.26 Employment Status

Element Name	Employment Status	
Field & Response(s) 1	Information Date (date information was collected) [date field]	
Field & Response(s) 2	Employed	
	0	No
	1	Yes
	8	Client doesn't know



	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field & Response(s) 2	<i>If Yes for “Employed”</i>	
	Type of Employment	
	1	Full-time
	2	Part-time
	3	Seasonal / sporadic (including day labor)
Dependent B – Dependent to Field & Response(s) 2	<i>If No for “Employed”</i>	
	Why Not Employed	
	1	Looking for work
	2	Unable to work
	3	Not looking for work
Element Type	Program Specific	
Project Type Applicability	1 - Emergency Shelter	
	2 - Transitional Housing	
	12 - Homelessness Prevention	
Funder: Program – Component Requested	Funder: Program	Component
N/A for blackened components	HUD:CoC	HP PSH RRH SO SSO TH
	HUD:ESG	ES – e/e ES – nbn HP RRH SO
	HUD:HOPWA	H/M HI PH PHP STH STRMU TH
	HUD:HUD/VASH	PSH
	HUD:RHSP	RA
	HHS:RHY	BCP-es BCP-p MGH SOP TLP D
	HHS:PATH	SO SSO
	VA:HCHV	EH
	VA: GPD	TH
	VA:SSVF	HP RRH
	Data Collected About	All Head of Household and Youth
Collection Point	Project Entry and Project Exit	
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.	
Other System Issues	None	
XML	<Employment>	
CSV	EmploymentEducation	
Change from 2010 Data Standard Notice	This data element (under the previous notice, 4.15A Employment) has been significantly changed to match the data collection and reporting needs. Under the previous notice, this data element was optional; it has been re-classified as Program-Specific Data Element specific for RHY. If a system previously collected Employment 4.15A from the 2010 standards and elects to continue to collect data in that format for projects other than RHY that is a system/CoC decision, not an HMIS requirement.	

#### 4.27 General Health Status

Element Name	General Health Status							
Field & Response(s) 1	General Health Status							
	1	Excellent						
	2	Very good						
	3	Good						
	4	Fair						
	5	Poor						
	8	Client doesn't know						
	9	Client refused						
	99	Data not collected						
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	12 - Homelessness Prevention							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Head of Households and Youth							
Collection Point	Project Entry and Project Exit							
System Logic	Collect once at each project entry and project exit. System stores collected information as “project entry stage” or “project exit stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	None							
XML	<HealthStatus>							
CSV	HealthAndDV							
Change from 2010 Data Standard Notice	None							

#### 4.28 Dental Health Status

Element Name	Dental Health Status
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Field & Response(s) 1	Dental Health Status							
	1	Excellent						
	2	Very good						
	3	Good						
	4	Fair						
	5	Poor						
	8	Client doesn't know						
	9	Client refused						
	99	Data not collected						
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	12 - Homelessness Prevention							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Head of Households and Youth							
Collection Point	Project Entry and Project Exit							
System Logic	Collect once at each project entry and project exit. System stores collected information as “project entry stage” or “project exit stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	None							
XML	<HealthStatus>							
CSV	HealthAndDV							
Change from 2010 Data Standard Notice	New data element							

#### 4.29 Mental Health Status

Element Name	Mental Health Status	
Field & Response(s) 1	Mental Health Status	
	1	Excellent
	2	Very good

	3	Good
	4	Fair
	5	Poor
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Program Specific	
Project Type Applicability	1 - Emergency Shelter	
	2 - Transitional Housing	
	12 - Homelessness Prevention	
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component
	HUD:CoC	HP PSH RRH SO SSO TH
	HUD:ESG	ES – e/e ES – nbn HP RRH SO
	HUD:HOPWA	H/M HI PH PHP STH STRMU TH
	HUD:HUD/VASH	PSH
	HUD:RHSP	RA
	HHS:RHY	BCP-es BCP-p MGH SOP TLP D
	HHS:PATH	SO SSO
	VA:HCHV	EH
	VA: GPD	TH
	VA:SSVF	HP RRH
Data Collected About	All Head of Households and Youth	
Collection Point	Project Entry and Project Exit	
System Logic	Collect once at each project entry and project exit. System stores collected information as “project entry stage” or “project exit stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.	
Other System Issues	None	
XML	<HealthStatus>	
CSV	HealthAndDV	
Change from 2010 Data Standard Notice	New data element	

#### 4.30 Pregnancy Status

Element Name	Pregnancy Status	
Field & Response(s) 1	Pregnancy Status	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected

Dependent A – Dependent to Field & Response(s) 1	<i>If Yes for “Pregnancy Status”</i> Due Date (date) [date field]							
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	6 - Services Only							
	12 - Homelessness Prevention							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
	Data Collected About	Females						
Collection Point	Project Entry and Update							
System Logic	Collect once at each project entry. Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs, must record the date the information was collected as “update stage” information and retains all updates for historical purpose.							
Other System Issues	The data in this element are transactional data; each time there is pregnancy a record of the pregnancy must be recorded.  If Due Date is unknown, default to January first of current year.							
XML	<HealthStatus>							
CSV	HealthAndDV							
Change from 2010 Data Standard Notice	None							

#### 4.31 Formerly a Ward of Child Welfare/Foster Care Agency

Element Name	Formerly a Ward of Child Welfare/Foster Care Agency	
Field & Response(s) 1	Formerly a Ward of Child Welfare or Foster Care Agency	
	0	No
	1	Yes
	8	Client doesn’t know
	9	Client refused
	99	Data not collected

Dependent A – Dependent to Field & Response(s) 1	<i>If Yes for “Formerly a Ward of Child Welfare or Foster Care Agency”</i>							
	Number of Years							
	1	Less than one year						
	2	1 to 2 years						
	3	3 to 5 or more years						
Dependent B – Dependent to Dependent A	<i>If Less than one year for “Number of Years”</i>							
	Number of Months							
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	12 - Homelessness Prevention							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program		Component					
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
	Data Collected About	All Head of Households and Youth						
Collection Point	Project Entry							
System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.							
XML	<FormerWardChildWelfare>							
CSV	Enrollment							
Change from 2010 Data Standard Notice	New data element							

#### 4.32 Formerly a Ward of Juvenile Justice System

Element Name	Formerly a Ward of the Juvenile Justice System	
Field & Response(s) 1	Formerly a Ward of the Juvenile Justice System	
	0	No
	1	Yes
	8	Client doesn’t know

	9	Client refused						
	99	Data not collected						
Dependent A – Dependent to Field & Response(s) 1	<i>If Yes for “Formerly a Ward of the Juvenile Justice System”</i>							
	Number of Years							
	1	Less than one year						
	2	1 to 2 years						
	3	3 to 5 or more years						
Dependent B – Dependent to Dependent A	<i>If Less than one year for “Number of Years”</i>							
	Number of Months							
	Number of Months (1-11)							
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	12 - Homelessness Prevention							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Head of Households and Youth							
Collection Point	Project Entry							
System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.							
XML	<FormerWardJuvenileJustice>							
CSV	Enrollment							
Change from 2010 Data Standard Notice	New data element							

### 4.33 Young Person's Critical Issues

Element Name	Young Person's Critical Issues	
Field & Response(s) 1	Household Dynamics	
	0	No
	1	Yes
Field & Response(s) 2	Sexual Orientation/Gender Identity – Youth	
	0	No
	1	Yes
Field & Response(s) 3	Sexual Orientation/Gender Identity - Family member	
	0	No
	1	Yes
Field & Response(s) 4	Housing Issues – Youth	
	0	No
	1	Yes
Field & Response(s) 5	Housing Issues - Family member	
	0	No
	1	Yes
Field & Response(s) 6	School or Educational Issues – Youth	
	0	No
	1	Yes
Field & Response(s) 7	School or Educational Issues - Family member	
	0	No
	1	Yes
Field & Response(s) 8	Unemployment – Youth	
	0	No
	1	Yes
Field & Response(s) 9	Unemployment - Family member	
	0	No
	1	Yes
Field & Response(s) 10	Mental Health Issues – Youth	
	0	No
	1	Yes
Field & Response(s) 11	Mental Health Issues - Family member	
	0	No
	1	Yes
Field & Response(s) 12	Health Issues – Youth	
	0	No
	1	Yes
Field & Response(s) 13	Health Issues - Family member	
	0	No
	1	Yes



Field & Response(s) 14	Physical Disability – Youth	
	0	No
	1	Yes
Field & Response(s) 15	Physical Disability - Family member	
	0	No
	1	Yes
Field & Response(s) 16	Mental Disability – Youth	
	0	No
	1	Yes
Field & Response(s) 17	Mental Disability - Family member	
	0	No
	1	Yes
Field & Response(s) 18	Abuse and Neglect – Youth	
	0	No
	1	Yes
Field & Response(s) 19	Abuse and Neglect - Family member	
	0	No
	1	Yes
Field & Response(s) 20	Alcohol or other drug abuse – Youth	
	0	No
	1	Yes
Field & Response(s) 21	Alcohol or other drug abuse - Family member	
	0	No
	1	Yes
Field & Response(s) 22	Insufficient Income to support youth - Family member	
	0	No
	1	Yes
Field & Response(s) 23	Active Military Parent - Family member	
	0	No
	1	Yes
Field & Response(s) 24	Incarcerated Parent of Youth	
	0	No
	1	Yes
Dependent A – Dependent to Field & Response(s) 24	<i>If Yes for “Incarcerated Parent of Youth”</i> Please specify	
	1	One parent / legal guardian is incarcerated
	2	Both parents / legal guardians are incarcerated
	3	The only parent / legal guardian is incarcerated
Project Type Applicability	1 - Emergency Shelter	
	2 - Transitional Housing	
	12 - Homelessness Prevention	

Funder: Program – Component Requested	Funder: Program	Component						
	N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH
HUD:ESG		ES – e/e	ES – nbn	HP	RRH	SO		
HUD:HOPWA		H/M	HI	PH	PHP	STH	STRMU	TH
HUD:HUD/VASH		PSH						
HUD:RHSP		RA						
HHS:RHY		BCP-es	BCP-p	MGH	SOP	TLP	D	
HHS:PATH		SO	SSO					
VA:HCHV		EH						
VA: GPD		TH						
VA:SSVF		HP	RRH					
Data Collected About		All Head of Households and Youth						
Element Type	Program Specific							
Collection Point	Project Entry							
System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	HMIS may choose to only display dependent questions if the user selects the appropriate response.							
XML	<YouthCriticalIssues>							
CSV	Enrollment							
Change from 2010 Data Standard Notice	New data element							

#### 4.34 Referral Source

Element Name	Referral Source
Field & Response(s) 1	Referral Source
	1 Self-Referral
	2 Individual: Parent/Guardian
	3 Individual: Relative or Friend
	4 Individual: Other Adult or Youth
	5 Individual: Partner/Spouse
	6 Individual: Foster Parent
	7 Outreach Project: FYSB
	10 Outreach Project: Other
	11 Temporary Shelter: FYSB Basic Center Project
	12 Temporary Shelter: Other Youth Only Emergency Shelter
	13 Temporary Shelter: Emergency Shelter for Families
	14 Temporary Shelter: Emergency Shelter for Individuals
	15 Temporary Shelter: Domestic Violence Shelter
	16 Temporary Shelter: Safe Place
	17 Temporary Shelter: Other

	18	Residential Project: FYSB Transitional Living Project
	19	Residential Project: Other Transitional Living Project
	20	Residential Project: Group Home
	21	Residential Project: Independent Living Project
	22	Residential Project: Job Corps
	23	Residential Project: Drug Treatment Center
	24	Residential Project: Treatment Center
	25	Residential Project: Educational Institute
	26	Residential Project: Other Agency project
	27	Residential Project: Other Project
	28	Hotline: National Runaway Switchboard
	29	Hotline: Other
	30	Other Agency: Child Welfare/CPS
	31	Other Agency: Non-Residential Independent Living Project
	32	Other Project Operated by your Agency
	33	Other Youth Services Agency
	34	Juvenile Justice
	35	Law Enforcement/ Police
	36	Religious Organization
	37	Mental Hospital
38	School	
39	Other Organization	
8	Client doesn't know	
9	Client refused	
99	Data not collected	
Dependent A – Dependent to Field & Response(s) 1	<i>If Outreach Project: FYSB for "Referral Source" is selected</i> Number of times approached by outreach prior to entering the project (Box for integer response)	
Element Type	Program Specific	
Project Type Applicability	1 - Emergency Shelter	
	2 - Transitional Housing	
	12 - Homelessness Prevention	
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component
	HUD:CoC	HP PSH RRH SO SSO TH
	HUD:ESG	ES – e/e ES – nbn HP RRH SO
	HUD:HOPWA	H/M HI PH PHP STH STRMU TH
	HUD:HUD/VASH	PSH
	HUD:RHSP	RA
	HHS:RHY	BCP-es BCP-p MGH SOP TLP D
	HHS:PATH	SO SSO
	VA:HCHV	EH

	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Head of Households and Youth							
Collection Point	Project Entry							
System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	None							
XML	<ReferralSource>							
CSV	Enrollment							
Change from 2010 Data Standard Notice	New data element							

#### 4.35 Commercial Sexual Exploitation

Element Name	Commercial Sexual Exploitation	
Field & Response(s) 1	Received something in exchange for sex in the past 3 months	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field & Response(s) 1	<i>If Yes for “Exchange for Sex in the Past 3 Months”</i> Number of times	
	1	1-3
	2	4-7
	3	8-30
	4	More than 30
	8	Client doesn't know
	9	Client refused
Dependent B – Dependent to Field & Response(s) 1	<i>If Yes for “Exchange Sex in the Past 3 Months” –</i> Did someone ask/make you have sex?	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
Element Type	Program Specific	
Project Type Applicability	1 - Emergency Shelter	
	2 - Transitional Housing	
	6 - Services Only	
	12 - Homelessness Prevention	
Funder: Program –	Funder: Program	Component

Component Requested  N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Head of Households and Youth							
Collection Point	Project Entry							
System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	HMIS may choose to only display dependent questions if the user selects the appropriate response.							
XML	<CommercialSexualExploitation>							
CSV	Enrollment							
Change from 2010 Data Standard Notice	New data element							

#### 4.36 Transitional, Exit-care or Aftercare Plans and Actions

Element Name	Transitional, Exit-care or Aftercare Plans and Actions	
Field & Response(s) 1	A written transitional, aftercare or follow-up plan or agreement	
	0	No
	1	Yes
	9	Client refused
Field & Response(s) 2	Advice about and/or referral to appropriate mainstream assistance programs	
	0	No
	1	Yes
	9	Client refused
Field & Response(s) 3	Placement in appropriate, permanent, stable housing (not a shelter)	
	0	No
	1	Yes
	9	Client refused
Field & Response(s) 4	Due to unavoidable circumstances or scarcities of appropriate housing, the youth must be transported or accompanied to a temporary shelter	
	0	No
	1	Yes

	9	Client refused						
Field & Response(s) 5	Exit counseling							
	0	No						
	1	Yes						
	9	Client refused						
Field & Response(s) 6	A course of further follow-up treatment or services							
	0	No						
	1	Yes						
	9	Client refused						
Field & Response(s) 7	A follow-up meeting or series of staff/youth meetings or contacts has been scheduled							
	0	No						
	1	Yes						
	9	Client refused						
Field & Response(s) 8	A "package" of such things as maps, information about local shelters and resources							
	0	No						
	1	Yes						
	9	Client refused						
Field & Response(s) 9	Other							
	0	No						
	1	Yes						
	9	Client refused						
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	12 - Homelessness Prevention							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
	Data Collected About	All Head of Households and Youth						
Collection Point	Project Exit							
System Logic	Collect once at each project exit. System stores collected information as “project exit stage” information and retains for historical purpose. Updates not							

	required, allow corrections for data entry errors.
Other System Issues	None
XML	<ExitPlansActions>
CSV	Exit
Change from 2010 Data Standard Notice	New data element

### 4.37 Project Completion Status

Element Name	Project Completion Status							
Field & Response(s) 1	Project Completion Status							
	1	Completed project						
	2	Youth voluntarily left early						
	3	Youth was expelled or otherwise involuntarily discharged from project						
Dependent A – Dependent to Field & Response(s) 1	<i>If Youth voluntarily left early for “Project Completion Status”</i> Select the major reason							
	1	Left for other opportunities – Independent living						
	2	Left for other opportunities - Education						
	3	Left for other opportunities - Military						
	4	Left for other opportunities - Other						
	5	Needs could not be met by project						
Dependent B – Dependent to Field & Response(s) 1	<i>If Youth was expelled or otherwise involuntarily discharged from project for “Project Completion Status”</i> Select the major reason							
	1	Criminal activity/destruction of property/violence						
	2	Non-compliance with project rules						
	3	Non-payment of rent/occupancy charge						
	4	Reached maximum time allowed by project						
	5	Project terminated						
	6	Unknown/disappeared						
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	12 - Homelessness Prevention							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					

	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Head of Households and Youth							
Collection Point	Project Exit							
System Logic	Collect once at each project exit. System stores collected information as “project exit stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	None							
XML	<ProjectCompletionStatus>							
CSV	Exit							
Change from 2010 Data Standard Notice	New data element							

#### 4.38 Family Reunification Achieved

Element Name	Family Reunification Achieved							
Field & Response(s) 1	Family Reunification Achieved							
	0	No						
	1	Yes						
	8	Client doesn't know						
	9	Client refused						
	99	Data not collected						
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	12 - Homelessness Prevention							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
Data Collected About	All Head of Households and Youth							
Collection Point	Project Exit							
System Logic	Collect once at each project exit. System stores collected information as “project exit stage” information and retains for historical purpose. Updates not							



	required, allow corrections for data entry errors.
Other System Issues	None
XML	<FamilyReunification>
CSV	Exit
Change from 2010 Data Standard Notice	New data element

## HOPWA REQUIRED ELEMENTS

### 4.39 Medical Assistance

Element Name	Medical Assistance	
Field & Response(s) 1	Information Date (date information was collected) [date field]	
Field & Response(s) 2	Receiving Public HIV/AIDS Medical Assistance	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field & Response(s) 2	<i>If No for "Receiving Public HIV/AIDS Medical Assistance"</i>	
	Reason	
	1	Applied; decision pending
	2	Applied; client not eligible
	3	Client did not apply
	4	Insurance type N/A for this client
	8	Client doesn't know
	9	Client refused
Field & Response(s) 3	Receiving AIDS Drug Assistance Program (ADAP)	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent B – Dependent to –Field and Response(s) 3	<i>If No to "Receiving AIDS Drug Assistance Program (ADAP)"</i>	
	Reason	
	1	Applied; decision pending
	2	Applied; client not eligible
	3	Client did not apply
	4	Insurance type N/A for this client
	8	Client doesn't know
9	Client refused	

	99	Data not collected						
Element Type	Program Specific							
Project Type Applicability	1 - Emergency Shelter							
	2 - Transitional Housing							
	3 - PH - Permanent Supportive Housing							
	6 - Services Only							
	12 - Homelessness Prevention							
Funder: Program – Component Requested	Funder: Program	Component						
N/A for blackened components	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
	VA:SSVF	HP	RRH					
	Data Collected About	All household members with HIV/AIDS						
Collection Point	Project Entry, Update and Project Exit							
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.							
Other System Issues	None							
XML	<MedicalAssistance>							
CSV	IncomeBenefits							
Change from 2010 Data Standard Notice	New data element							

## RHSP REQUIRED ELEMENT

### 4.40 Worst Housing Situation

Element Name	Worst Housing Situation	
Field & Response(s) 1	Worst Housing Situation	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Program Specific	

Project Type Applicability	Unknown at time of publication							
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component						
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH	
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO		
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH
	HUD:HUD/VASH	PSH						
	HUD:RHSP	RA						
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D	
	HHS:PATH	SO	SSO					
	VA:HCHV	EH						
	VA: GPD	TH						
VA:SSVF	HP	RRH						
Data Collected About	All Clients							
Collection Point	Project Entry							
System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.							
Other System Issues	As of the publication of this Data Dictionary RHSP does not have federal funding. Upon receipt of federal funding by HUD for RHSP this element should become active.							
XML	<WorstHousingSituation>							
CSV	Enrollment							
Change from 2010 Data Standard Notice	New data element							

## VA REQUIRED ELEMENTS

### 4.41 Veteran’s Information

Element Name	Veteran’s Information	
Field & Response(s) 1	Year Entered Military Service (year)	
Field & Response(s) 2	Year Separated from Military Service (year)	
Field & Response(s) 3	Theatre of Operations: World War II	
	0	No
	1	Yes
	8	Client doesn’t know
	9	Client refused
	99	Data not collected
Field & Response(s) 4	Theatre of Operations: Korean War	
	0	No
	1	Yes
	8	Client doesn’t know

	9	Client refused
	99	Data not collected
Field & Response(s) 5	Theatre of Operations: Vietnam War	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Field & Response(s) 6	Theatre of Operations: Persian Gulf War (Operation Desert Storm)	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Field & Response(s) 7	Theatre of Operations: Afghanistan (Operation Enduring Freedom)	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Field & Response(s) 8	Theatre of Operations: Iraq (Operation Iraqi Freedom)	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Field & Response(s) 9	Theatre of Operations: Iraq (Operation New Dawn)	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Field & Response(s) 10	Theatre of Operations: Other Peace-keeping Operations or Military Interventions (such as Lebanon, Panama, Somalia, Bosnia, Kosovo)	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Field & Response(s) 11	Branch of the Military	
	1	Army
	2	Air Force

	3	Navy
	4	Marines
	6	Coast Guard
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Field & Response(s) 12	Discharge Status	
	1	Honorable
	2	General under honorable conditions
	6	Under other than honorable conditions (OTH)
	4	Bad conduct
	5	Dishonorable
	7	Uncharacterized
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Program Specific	
Project Type Applicability	1 - Emergency Shelter	
	2 - Transitional Housing	
	12 - Homelessness Prevention	
	13 - PH - Rapid Re-Housing	
Funder: Program – Component Requested	Funder: Program	Component
N/A for blackened components	HUD:CoC	HP PSH RRH SO SSO TH
	HUD:ESG	ES – e/e ES – nbn HP RRH SO
	HUD:HOPWA	H/M HI PH PHP STH STRMU TH
	HUD:HUD/VASH	PSH
	HUD:RHSP	RA
	HHS:RHY	BCP- es BCP - p MGH SOP TLP D
	HHS:PATH	SO SSO
	VA:HCHV	EH
	VA: GPD	TH
	VA:SSVF	HP RRH
Data Collected About	All Veterans	
Collection Point	Record Creation	
System Logic	Collect once and only once. System stores collected information. Updates not required, allow corrections for data entry errors.	
Other System Issues	None	
XML	<VeteranInfo>	
CSV	Client	
Change from 2010 Data Standard Notice	Under the previous notice, Optional Data Element 4.15E outlined collection of data pertaining to military service beyond the universal Veteran Status data element. That Optional Data Element has been retired, redefined here to meet the	

	requirements of the VA. Mapping of data from the 2010 element is not required or recommended.
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#### 4.42 Percent of AMI (SSVF Eligibility)

Element Name	Percent of AMI (SSVF Eligibility)								
Field & Response(s) 1	Household Income as a Percentage of AMI								
	1	Less than 30%							
	2	30% to 50%							
	3	Greater than 50%							
Element Type	Program Specific								
Project Type Applicability	12 - Homelessness Prevention								
	13 - PH - Rapid Re-Housing								
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component							
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH		
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO			
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH	
	HUD:HUD/VASH	PSH							
	HUD:RHSP	RA							
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D		
	HHS:PATH	SO	SSO						
	VA:HCHV	EH							
	VA: GPD	TH							
	VA:SSVF	HP	RRH						
Data Collected About	All Head of Households								
Collection Point	Project Entry								
System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.								
Other System Issues	The system may not automatically calculate this field unless the VA Annual Income worksheet is part of the HMIS and the field is calculated from that worksheet. Calculation from Income and Sources is prohibited.								
XML	<PercentAMI>								
CSV	Enrollment								
Change from 2010 Data Standard Notice	New data element								

#### 4.43 Last Permanent Address

Element Name	Last Permanent Address
Field & Response 1	Street Address
Field & Response 2	City
Field & Response 3	State

Field & Response 4	Zip Code								
Field & Response 5	Address Data Quality								
	1	Full address reported							
	2	Incomplete or estimated address reported							
	8	Client doesn't know							
	9	Client refused							
	99	Data not collected							
Element Type	Program Specific								
Project Type Applicability	1 - Emergency Shelter								
	2 - Transitional Housing								
	12 - Homelessness Prevention								
	13 - PH - Rapid Re-Housing								
Funder: Program – Component Requested  N/A for blackened components	Funder: Program	Component							
	HUD:CoC	HP	PSH	RRH	SO	SSO	TH		
	HUD:ESG	ES – e/e	ES – nbn	HP	RRH	SO			
	HUD:HOPWA	H/M	HI	PH	PHP	STH	STRMU	TH	
	HUD:HUD/VASH	PSH							
	HUD:RHSP	RA							
	HHS:RHY	BCP-es	BCP-p	MGH	SOP	TLP	D		
	HHS:PATH	SO	SSO						
	VA:HCHV	EH							
	VA: GPD	TH							
	VA:SSVF	HP	RRH						
Data Collected About	Head of Household and adults								
Collection Point	Project Entry								
System Logic	Collect once at each project entry. System stores collected information as “project entry stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.								
Other System Issues	None								
XML	<LastPermanentAddress>								
CSV	Enrollment								
Change from 2010 Data Standard Notice	New data element								

**Exhibit 4-1 HHS:PATH Program Specific Element Visibility – Collection Requirements**

The elements shown are only those in which least one PATH program component is required to collect information.

X = data collection required

Δ = data collection is pending approval; as of publication of the Data Dictionary collection is at the discussions of the grantee

Number	Element	Street Outreach	Services Only
4.1	Housing Status	x	x
4.2	Income and Sources	Δ	Δ
4.3	Non-Cash Benefits	Δ	Δ
4.4	Health Insurance	Δ	Δ
4.5	Physical Disability	x	x
4.6	Developmental Disability	x	x
4.7	Chronic Health Condition	x	x
4.8	HIV/AIDS	Δ	Δ
4.9	Mental Health Problem	x	x
4.10	Substance Abuse	x	x
4.12	Contact	x	x
4.13	Date of Engagement	x	x
4.14 A	Services Provided - PATH Funded	x	x
4.16 A	Referrals Provided - PATH	x	x
4.20	Path Status	x	x
4.21	Connection with SOAR	Δ	Δ



### Exhibit 4-2 HHS:RHY Program Specific Element Visibility – Collection Requirements

The elements shown are only those in which least one RHY program component is required to collect information.

X = data collection is required

Number	Element	BCP –es	BCP - p	MGH	SOP	TLP	DEMO
4.2	Income and Sources			X		X	X
4.3	Non-Cash Benefits			X		X	X
4.4	Health Insurance	X	X	X	X	X	X
4.5	Physical Disability	X	X	X	X	X	X
4.6	Developmental Disability	X	X	X	X	X	X
4.7	Chronic Health Condition	X	X	X	X	X	X
4.9	Mental Health Problem	X	X	X	X	X	X
4.10	Substance Abuse	X	X	X	X	X	X
4.12	Contact				X		
4.13	Date of Engagement				X		
4.14 B	Services Provided - RHY	X	X	X	X	X	X
4.16 B	Referrals Provided - RHY	X	X	X	X	X	X
4.22	RHY:BCP Status	X	X				
4.23	Sexual Orientation	X	X	X	X	X	X
4.24	Last Grade Completed	X	X	X		X	X
4.25	School Status	X	X	X		X	X
4.26	Employment Status	X	X	X		X	X
4.27	General Health Status	X	X	X		X	X

Number	Element	BCP –es	BCP - p	MGH	SOP	TLP	DEMO
4.28	Dental Health Status	X	X	X		X	X
4.29	Mental Health Status	X	X	X		X	X
4.30	Pregnancy Status	X	X	X	X	X	X
4.31	Formerly a Ward of Child Welfare/Foster Care Agency	X	X	X		X	X
4.32	Formerly a Ward of Juvenile Justice System	X	X	X		X	X
4.33	Young Person's Critical Issues	X	X	X		X	X
4.34	Referral Source	X	X	X		X	X
4.35	Commercial Sexual Exploitation	X	X	X	X	X	X
4.36	Transitional, Exit-care, or Aftercare Plan and Actions	X	X	X		X	X
4.37	Project Completion Status	X	X	X		X	X
4.38	Family Reunification Achieved	X	X	X		X	X

### Exhibit 4-3 HUD: CoC Program Specific Element Visibility – Collection Requirements

The elements shown are only those in which least one CoC program component is required to collect information.

X = data collection is required

\* = data collection is required only for Supportive Services Only components which are funded to provide Street Outreach

? = data collection is determined by how the CoC has structured the coordinated assessment in their area. Placement of the element would be required for any project that is conducting a coordinated assessment. This may be across multiple projects or sited in a central access point or coordinated intake center.

Number	Element	Homelessness Prevention	Permanent Supportive Housing	Rapid ReHousing	Supportive Services Only	Transitional Housing
4.2	Income and Sources	x	x	x	x	x
4.3	Non-Cash Benefits	x	x	x	x	x
4.4	Health Insurance	x	x	x	x	x
4.5	Physical Disability	x	x	x	x	x
4.6	Developmental Disability	x	x	x	x	x
4.7	Chronic Health Condition	x	x	x	x	x
4.8	HIV/AIDS	x	x	x	x	x
4.9	Mental Health Problem	x	x	x	x	x
4.10	Substance Abuse	x	x	x	x	x
4.11	Domestic Violence	x	x	x	x	x
4.12	Contact				*	
4.13	Date of Engagement				*	
4.17	Residential Move-in Date			x		
4.18	Housing Assessment Disposition	?	?	?	?	?
4.19	Housing Assessment at Exit	x				

**Exhibit 4-4 HUD: ESG Program Specific Element Visibility – Collection Requirements**

The elements shown are only those in which at least one ESG program component is required to collect information.

X = data collection is required

? = data collection is determined by how the CoC has structured the coordinated assessment in their area. Placement of the element would be required for any project that is conducting a coordinated assessment. This may be across multiple projects or sited in a central access point or coordinated intake center.

Number	Element	ESG e/e	ESG nbn	Homelessness Prevention	RRH	Street Outreach
4.2	Income and Sources	x		x	x	x
4.3	Non-Cash Benefits	x		x	x	x
4.4	Health Insurance	x		x	x	x
4.5	Physical Disability	x	x	x	x	x
4.6	Developmental Disability	x	x	x	x	x
4.7	Chronic Health Condition	x	x	x	x	x
4.8	HIV/AIDS	x	x	x	x	x
4.9	Mental Health Problem	x	x	x	x	x
4.10	Substance Abuse	x	x	x	x	x
4.11	Domestic Violence	x	x	x	x	x
4.12	Contact		x			x
4.13	Date of Engagement		x			x
4.17	Residential Move-in Date				x	
4.18	Housing Assessment Disposition	?	?	?	?	?
4.19	Housing Assessment at Exit			x		

**Exhibit 4-5 HUD:HOPWA Program Specific Element Visibility – Collection Requirements**

The elements shown are only those in which least one HOPWA program component is required to collect information.

X = data collection is required

Number	Element	Hotel/Motel	Housing Info	Permanent Housing	Permanent Housing Placement	Short Term Housing	STRMU	Transitional Housing
4.1	Housing Status	x	x	x	x	x	x	x
4.2	Income and Sources	x	x	x	x	x	x	x
4.3	Non-Cash Benefits	x	x	x	x	x	x	x
4.4	Health Insurance	x	x	x	x	x	x	x
4.5	Physical Disability	x	x	x	x	x	x	x
4.6	Developmental Disability	x	x	x	x	x	x	x
4.7	Chronic Health Condition	x	x	x	x	x	x	x
4.8	HIV/AIDS	x	x	x	x	x	x	x
4.9	Mental Health Problem	x	x	x	x	x	x	x
4.10	Substance Abuse	x	x	x	x	x	x	x
4.11	Domestic Violence	x	x	x	x	x	x	x
4.14 C	Services Provided - HOPWA	x	x	x	x	x	x	x
4.15 A	Financial Assistance - HOPWA				x		x	
4.19	Housing Assessment at Exit	x	x	x	x	x	x	x
4.39	Medical Assistance	x	x	x	x	x	x	x

**Exhibit 4-6 VA Program Specific Element Visibility – Collection Requirements**

The elements shown are only those in which least one VA program component is required to collect information.

X = data collection is required

∅ = data collection is optional

Number	Element	HCHV/EH	HCHV/RT	HCHV/DOM	HCHV/SH	GPD	CWT/TR	SSVF
4.2	Income and Sources							x
4.3	Non-Cash Benefits							x
4.4	Health Insurance							x
4.14 D	Services Provided – SSVF							x
4.15 B	Financial Assistance - SSVF							x
4.17	Residential Move-in Date							x (RRH only)
4.41	Veteran's Information							x
4.42	Percent of AMI (SSVF Eligibility)							x
4.43	Last Permanent Address							x

## 5. Metadata Elements

The term *metadata* is often defined as ‘data about data.’ Instead of capturing information about a project or a client, Metadata Elements capture information about the data itself: when it was collected, when it was entered into HMIS, who entered it, and which project is responsible for it.

The Metadata Elements are intended to facilitate reporting from HMIS, to simplify the writing of programming specifications, and to provide an audit trail. These elements do not represent an attempt to standardize the way that an HMIS stores data. As long as the HMIS is able to accomplish the purposes identified for the Metadata Elements, the software is not required to use the exact metadata elements listed here. Future programming specifications for reports will reference these Metadata Elements. The Metadata Elements are:

- |            |                                       |            |  |
|------------|---------------------------------------|------------|--|
| <b>5.1</b> | <a href="#">Date Created</a>          | <b>5.5</b> | <a href="#">Project Identifier</a>       |
| <b>5.2</b> | <a href="#">Date Updated</a>          | <b>5.6</b> | <a href="#">Project Entry Identifier</a> |
| <b>5.3</b> | <a href="#">Data Collection Stage</a> | <b>5.7</b> | <a href="#">User Identifier</a>          |
| <b>5.4</b> | <a href="#">Information Date</a>      |            |  |

### 5.1 Date Created

Element Name	Date Created
Field & Response(s) 1	[date field]
Element Type	Metadata
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All Records
Collection Point	Record creation
System Logic	HMIS auto-generated. HMIS must have the ability to identify the date on which a record was first created in HMIS for any client-level data. Data elements that are collected together on a single form may share a single Date Created. HMIS users and system administrators must not have the ability to enter or to modify the information in this Metadata Element.
Other System Issues	The HMIS must store this metadata for all client-level data elements. It is not necessary that this information be displayed in the user interface of the HMIS, but it must be accessible in the programming of reports. Date Created must not change when a data element is edited. If two client records representing the same person are merged, the earliest Date Created must be retained for data elements for which the HMIS stores only one value per client (e.g., name, SSN, date of birth).
XML	XML attribute: DateCreated
CSV	<*><DateCreated> (Field collected across multiple files)
Change from 2010 Data Standard Notice	New data element.

## 5.2 Date Updated

Element Name	Date Updated
Field & Response(s) 1	[date field]
Element Type	Metadata
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All data elements
Collection Point	Record add / edit
System Logic	HMIS auto-generated. Created by the HMIS when client-level information is first entered, and updated by the HMIS every time client-level information is saved by an HMIS user.
Other System Issues	The HMIS must be able to determine, for all client-level information, the date on which it was last edited by a user. Each time a user saves data, the HMIS must store the current date as the Date Updated with the data being saved. Data elements that are collected together on a single form may share a single Date Updated. HMIS users or system administrators must not have the ability to enter or to modify the information in this metadata element.
XML	XML attribute: DateUpdated
CSV	<*><DateUpdated> (Field collected across multiple files)
Change from 2010 Data Standard Notice	New data element.

## 5.3 Data Collection Stage

Element Name	Data Collection Stage
Field & Response(s) 1	Data collection stage
	1 Project entry
	2 Project update
	5 Project annual assessment
	3 Project exit
Element Type	Metadata
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All client level data
Collection Point	Client Data Entry of Specified Elements
System Logic	HMIS auto-generated or HMIS user selected.  An HMIS must be able to distinguish between data collected at project entry, project update (during enrollment), and project exit.  Data elements that are collected together on a single form may share a single



	<p>Data Collection Stage.</p> <p>HMIS users should not have the ability to create more than one record per data element at either project entry or project exit (e.g., for a single project stay, a client should have one and only one record of Income and Sources identified as project entry).</p> <p>The system must allow a user to save a dated record for a client’s annual assessment as an “annual assessment”.</p>
Other System Issues	<p>The response categories correlate to response categories defined in the XML and CSV specifications.</p> <p>An “annual assessment” is required as noted in the collection stage for some Program Specific Elements.</p> <p>Elements for which a collection point of ‘annual assessment’ is required must be collected at least once annually for each client. An Annual Assessment must occur between months 11 and 13 annually for all HUD funded projects. The <i>Information Date</i> must be no more than 30 days before or after the anniversary of the client’s <i>Project Entry Date</i>; information must be accurate as of the <i>Information Date</i>. The date range of the Annual Assessment is based entirely around the client’s <i>Project Entry Date</i>, not on the date of the client’s previous assessment. For all projects which require an annual assessments, data collected as part of an annual assessment must have a <i>Data Collection Stage</i> of ‘annual assessment.’ There should be one and only one record for each data element with a <i>Data Collection Stage</i> of ‘annual assessment’ within the 60 day period surrounding the anniversary of the client’s <i>Project Entry Date</i>. Regardless of whether or not the responses have changed since project entry or the previous annual assessment, a new record must be created for each annual assessment such that it is possible to view a history, by date, of the values for each data element.</p>
XML	XML attribute: DataCollectionStage
CSV	<*><DataCollectionStage> (Field collected across multiple files)
Change from 2010 Data Standard Notice	New data element.

#### 5.4 Information Date

Element Name	Information Date
Field & Response(s) 1	[date field]
Element Type	Metadata
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components

Data Collected About	As specified in program specific elements
Collection Point	Client Program-Specific Data Entry
System Logic	<p>This Metadata Element is a hybrid in that it pertains to the client data and not directly to the client, but it will be entered in HMIS by users.</p> <p>Throughout the Data Dictionary this Metadata Element has been added to the data elements where it applies (e.g. Income and Sources, with Response 1 Information Date). The metadata element is included here to provide further information for HMIS vendors and system administrators.</p> <p>Data that is collected only at initial HMIS project entry (e.g., Name, Social Security Number) does not require an Information Date.</p> <p>Data that is collected only at project entry or only at project exit, may be assumed to have an Information Date that matches the Project Entry Date or Project Exit Date, respectively or an HMIS may require that a user specify the date.</p> <p>Data elements that are collected together on a single form may share a single Information Date.</p>
Other System Issues	<p>This Metadata Element is applicable to the following Program-Specific Data Elements:</p> <ul style="list-style-type: none"> <li>• Income and Sources</li> <li>• Non-Cash Benefits</li> <li>• Health Insurance</li> <li>• Physical Disability</li> <li>• Developmental Disability</li> <li>• Chronic Health Condition</li> <li>• HIV/AIDS</li> <li>• Mental Health</li> <li>• Substance Abuse</li> <li>• Domestic Violence</li> <li>• Residential Move In Date</li> </ul>
XML	XML attribute: InformationDate
CSV	<*><InformationDate> (Field collected across multiple files)
Change from 2010 Data Standard Notice	New data element.

## 5.5 Project Identifier

Element Name	Project Identifier
Field & Response(s) 1	Project Identifier (2.2) of the project that entered or edited the data
Element Type	Metadata
Project Type Applicability	All

Funder: Program – Component Requested	All Programs All Components
Data Collected About	Specified data elements
Collection Point	Record add and edit
System Logic	HMIS auto-generated or HMIS user selected. Data elements that are collected together on a single form may share a single Project Identifier. In order to report on data quality on a project’s report, it is first necessary to establish that the project in question was responsible for the data.
Other System Issues	This is a basic requirement that assumes a simple relationship between clients and projects. In circumstances where one project may be responsible for entering data that would appropriately appear on another project’s required report (e.g., a central intake point), it may be necessary to create a more sophisticated method to establish responsibility for the data entered.
XML	Unique Identifier: ProjectID
CSV	<*><ProjectID> (Field collected across multiple files)
Change from 2010 Data Standard Notice	New data element.

## 5.6 Project Entry ID

Element Name	Project Entry ID
Field & Response(s) 1	A unique project entry identifier used to associate data with a particular period of service.
Element Type	Metadata
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All client level data
Collection Point	Record add
System Logic	HMIS auto-generated. The data element should be created by the HMIS at the time that the record of a project entry is first entered into HMIS, and should be stored with any data that pertains to that particular period of service. Data elements that are collected together on a single form may share a single Project Identifier. An HMIS should be able to correlate data to a specific project stay.
Other System Issues	This metadata element must be stored with the following data elements: <ul style="list-style-type: none"> <li>• Veteran Status</li> <li>• Disabling Condition</li> <li>• Residence Prior to Program Entry</li> <li>• Housing Status</li> <li>• Project Entry Date</li> <li>• Project Exit Date</li> </ul>

	<ul style="list-style-type: none"> <li>• Destination</li> <li>• Income and Sources</li> <li>• Non-Cash Benefits</li> <li>• Health Insurance</li> <li>• Physical Disability</li> <li>• Developmental Disability</li> <li>• Chronic Health Condition</li> <li>• HIV/AIDS</li> <li>• Mental Health</li> <li>• Substance Abuse</li> <li>• Domestic Violence</li> </ul>
XML	Unique Identifier: ProjectEntryID
CSV	<*><ProjectEntryID> (Field collected across multiple files)
Change from 2010 Data Standard Notice	New data element.

## 5.7 User Identifier

Element Name	User ID
Field & Response(s) 1	A unique ID used to associate data with the user who entered and/or edited it
Element Type	Metadata
Project Type Applicability	All
Funder: Program – Component Requested	All Programs All Components
Data Collected About	All Records
Collection Point	All Data Entry
System Logic	<p>HMIS generated.</p> <p>Each authorized user of an HMIS must have a unique identifier stored in the HMIS. Every time data are entered or edited in HMIS, the HMIS must keep a record of which user entered or edited the data based on the credentials supplied at the time of login.</p> <p>The data element should be stored with any Universal or Program-Specific Data Element entered or edited in an HMIS.</p>
Other System Issues	<p>It must be possible to determine, for all client-level data, which user entered it in HMIS. Each time a user saves data, the HMIS must store the User Identifier of that particular user with the data being saved.</p> <p>Data elements that are collected together on a single form may share a single User Identifier.</p> <p>HMIS users must not have the ability to enter or to modify the information in this Metadata Element.</p> <p>If a data element is edited, the must retain the original value, along with the User Identifier of the user who entered it, in addition to storing the new value and the User Identifier of the editing user.</p>
XML	XML attribute: UserID

CSV	<*><UserID> (Field collected across multiple files)
Change from 2010 Data Standard Notice	New data element.

## Exhibit 5-1 Metadata Element Summary

Data elements collected on a single form / stored as fields in one record of a table may share a single set of metadata.

\*Associated with project entry; the information date is the entry date.

†Associated with project exit; the information date is the exit date.

Data Element	Date Created	Date Updated	Data Collection Stage	Information Date	Project ID	Project Entry ID	User ID
<b>Universal Data Elements</b>							
3.1 Name	X	X					X
3.2 Social Security Number	X	X					X
3.3 Date of Birth	X	X					X
3.4 Race	X	X					X
3.5 Ethnicity	X	X					X
3.6 Gender	X	X					X
3.7 Veteran Status	X	X					X
3.8 Disabling Condition	X	X	*	*	X	X	X
3.9 Residence Prior to Project Entry	X	X	*	*	X	X	X
3.10 Project Entry Date	X	X	*	*	X	X	X
3.11 Project Exit Date	X	X	†	†	X	X	X
3.12 Destination	X	X	†	†	X	X	X
3.13 Personal ID	<i>(An auto-generated component of a client record.)</i>						
3.14 Household ID	<i>(An auto-generated component of an enrollment record.)</i>						
3.15 Relationship to Head of Household	X	X	*	*	X	X	X
3.16 Client Location	X	X	*	*	X	X	X
3.17 Length of Time on the Street, in an ES, or SH	X	X	*	*	X	X	X
<b>Program-Specific Data Elements</b>							
4.1 Housing status	X	X	X	X	X	X	X
4.2 Income and Sources	X	X	X	X	X	X	X
4.3 Non-Cash Benefits	X	X	X	X	X	X	X
4.4 Health Insurance	X	X	X	X	X	X	X

Data elements collected on a single form / stored as fields in one record of a table may share a single set of metadata.

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†Associated with project exit; the information date is the exit date.

Data Element	Date Created	Date Updated	Data Collection Stage	Information Date	Project ID	Project Entry ID	User ID
4.5 Physical Disability	X	X	X	X	X	X	X
4.6 Developmental Disability	X	X	X	X	X	X	X
4.7 Chronic Health Condition	X	X	X	X	X	X	X
4.8 HIV/AIDS	X	X	X	X	X	X	X
4.9 Mental Health Problem	X	X	X	X	X	X	X
4.10 Substance Abuse	X	X	X	X	X	X	X
4.11 Domestic Violence	X	X	X	X	X	X	X
4.12 Contact	X	X		X	X	X	X
4.13 Date of Engagement	X	X		X	X	X	X
4.14 Services Provided	X	X		X	X	X	X
4.15 Financial Assistance Provided	X	X		X	X	X	X
4.16 Referrals Provided	X	X		X	X	X	X
4.17 Residential Move-In Date	X	X		X	X	X	X
4.18 Housing Assessment Disposition	X	X		X	X	X	X
4.19 Housing Assessment at Exit	X	X	†	†	X	X	X
4.20 PATH Status	X	X		X	X	X	X
4.21 Connection with SOAR	X	X	†	†	X	X	X
4.22 RHY-BCP Status	X	X		X	X	X	X
4.23 Sexual Orientation	X	X	*	*	X	X	X
4.24 Last grade completed	X	X	X	X	X	X	X
4.25 School status	X	X	X	X	X	X	X
4.26 Employment Status	X	X	X	X	X	X	X
4.27 General Health Status	X	X	X	X	X	X	X
4.28 Dental Health Status	X	X	X	X	X	X	X
4.29 Mental Health Status	X	X	X	X	X	X	X
4.30 Pregnancy Status	X	X	X	X	X	X	X

Data elements collected on a single form / stored as fields in one record of a table may share a single set of metadata.

\*Associated with project entry; the information date is the entry date.

†Associated with project exit; the information date is the exit date.

Data Element	Date Created	Date Updated	Data Collection Stage	Information Date	Project ID	Project Entry ID	User ID
4.31 Formerly a ward of child welfare or foster care agency	X	X	*	*	X	X	X
4.32 Formerly a ward of juvenile justice system	X	X	*	*	X	X	X
4.33 Young Person's Critical Issues	X	X	*	*	X	X	X
4.34 Referral Source	X	X	*	*	X	X	X
4.35 Commercial Sexual Exploitation	X	X	*	*	X	X	X
4.36 Transitional, Exitcare, or Aftercare Plans and Actions	X	X	†	†	X	X	X
4.37 Project Completion Status	X	X	†	†	X	X	X
4.38 Family Reunification Achieved	X	X	†	†	X	X	X
4.39 Medical Assistance	X	X	X	X	X	X	X
4.40 Worst Housing Situation	X	X	*	*	X	X	X
4.41 Veteran's Information	X	X					X
4.42 Percent of AMI	X	X	*	*	X	X	X
4.43 Last Permanent Address	X	X	*	*	X	X	X